



Contact Email: arts@ogdencity.gov

Call Type: Poet Laureate

Request for Qualifications

Eligibility: Local

State: Utah

Entry Deadline: March 20, 2026

REQUEST FOR QUALIFICATIONS

2026-2028 Poet Laureate

INTRODUCTION

Ogden City Arts seeks a Poet Laureate to serve as the official City ambassador of literary culture. Serving a two-year term (July 2026-June 2028), the position holds a platform from which to promote the transformative qualities of the literary arts, in particular poetry, throughout the Ogden community. The role is expected to raise the community consciousness, education, and appreciation of poetic expression, while also supporting the wider literary arts, ephemeral arts, and Ogden's vibrant art ecosystem.

Deadline: March 20, 2026

PUBLIC ART SCOPE

The Poet Laureate will serve a 2-year term with the opportunity to be considered for a 2-year term renewal. The Poet Laureate must be dedicated to serving the city of Ogden through utilization of literary arts. Duties will include, but not be limited to:

- Appearances at public events such as the Mayor's Awards in the Arts, City Council Meetings, ribbon cutting ceremonies, etc. At these events, the Poet Laureate will perform a reading of his or her own writings, or of another author/poet that best fits the occasion.
- Represent Ogden at State and Regional events as appropriate.
- Develop, coordinate, and execute projects reflecting the voices of the Ogden community. Examples from previous Poet Laureates have included the [Ogden Ar\(t\)chives](#), [Downtown Poetry at the Junction](#), and [Poetry at the Park Fest](#).

IMPACT

This position will require dedication to promoting literary education in Ogden schools and throughout the community. The Poet Laureate is also expected to bring poetry to those City residents who have limited access or exposure to the literary arts.

HONORARIUM

The Ogden City Poet Laureate position is a two-year contract with a maximum total compensation of \$6,000, not to exceed \$3,000 per year.

The Poet Laureate will receive a base stipend of \$2,000 per year, paid in two installments:

- \$1,000 upon execution of the contract
- \$1,000 upon submission of the annual final report

To receive the base stipend, the Poet Laureate must complete a minimum of five (5) public readings or public engagement events per year in their official capacity.

In addition to the required events, the Poet Laureate may request additional compensation of \$100 per public-facing engagement, for up to ten (10) additional events per year. Eligible activities include poetry readings, literary workshops, school visits, and other community engagements conducted in the Poet Laureate's official role.

Completion of the additional events may increase annual compensation to a maximum of \$3,000 per year.

TIMELINE*

**Subject to change.*

Submission Deadline	March 20, 2026
Finalists Notified	April 8, 2026
Poet Laureate notified	May 15, 2026
Poet Laureate begins first term.	July 1, 2026

SELECTION COMMITTEE

The Ogden City Arts' Literary Selection Committee consists of voting members of the Ogden City Arts Advisory Committee. The Ogden City Arts' staff facilitates the selection panel process, but are not voting members.

The Selection Committee is responsible for establishing the Poet Laureate criteria, the request for qualifications, reviewing applications, selecting and interviewing finalists, and identifying a Poet Laureate.

SELECTION PROCESS

The Poet Laureate will be selected through an equitable process by the Literary Selection Committee. The Selection Committee will evaluate all submissions and identify finalists. Finalists will then be required to attend a deciding interview via Zoom with the Selection Committee.

From these submissions, one poet will be identified as the Ogden City Poet Laureate. The final recommendation of the Selection Committee will be presented to the Ogden City Arts Advisory Committee and the Mayor of Ogden for final approval. All decisions of the City of Ogden are final.

The Selection Committee reserves the right to not select a Poet Laureate if there no acceptable applications submitted. Ogden City reserves the right to revoke this position at any time before the contracting process.

APPLICATION DELIVERY

Applications must be submitted via [Google Forms](#), located on the Ogden City Arts Webpage under the “Open Artist Call” or “Poet Laureate” tab.

Information requested includes:

- Applicant’s contact information, as well as the following statement of certification:

Certification - I certify that the information contained in this nomination/application, including all attachments and supporting materials, is true and correct. I understand that if awarded a grant I would be financially, administratively, and programmatically responsible for all aspects of the services including proper documentation, invoicing and reporting. Furthermore, I understand that the City of Ogden maintains the right to cancel this program opportunity for any reason prior to offering program contracts.

- Why should you be the Ogden City Poet Laureate?
- How will you accomplish the responsibilities of Poet Laureate?
- Describe two projects you would want to accomplish for the community as Poet Laureate.
- How might you help raise appreciation and/or awareness about Ogden’s unique culture, history, geography, and economy?
- How do you plan to expand access to literary arts to those with limited exposure?
- How will you promote literary education in Ogden schools?

- Describe a project that will reflect/highlight the voices of the Ogden community.

Late or incomplete applications will not be considered.

Ogden City Arts is not responsible for applications delayed or lost due to technical errors. Faxed or emailed applications are not accepted.

The Ogden City Art Selection Committee reserves the right to suspend the Poet Laureate selection process or re-release the request for qualifications.

MORE INFORMATION

Contact Ogden City's Arts Administrator Lorie Buckley at loriebuckley@ogdencity.gov with questions. Please include the poet's name and contact information in all correspondence.

Additional information about Ogden City Arts can be found [here](#).

DEADLINE

Complete application must be RECEIVED on or before **March 20, 2026, by 4pm**, MDT