



REQUEST FOR PROPOSAL: Raise & Collar – Public Works Operations Contract

ADDENDUM NO. 1

DATE: January 12, 2026

This addendum is issued to modify the previously released solicitation documents and/or given for informational purposes. It is hereby made part of the RFP document. It is made available to all interested parties via the Ogden City Purchasing website.

The following addendum shall be made available on the Ogden City Purchasing website to all interested parties:

EXHIBIT B
SCOPE OF WORK & BID SCHEDULE NO.1

Work of this Construction Contract comprises of lowering and raising of various utility accesses, adjustment of utilities to finish grade and installation of concrete collars at various roadways and locations within Ogden City.

If any portion of the work is found to be defective within 1 year after the date of substantial completion, CONTRACTOR shall correct it or replace it with non-defective work.

Bid Item	Description	Bid Unit	Bid Quantity	Unit Price	Contract Amount
1	LOWER, RAISE & COLLAR STORM DRAIN CLEAN-OUT BOX TO FINISH GRADE APWA STD. PLAN 362	EA	20		
2	LOWER, RAISE & COLLAR VALVE BOX TO FINISH GRADE APWA STD. PLAN 574 (CULINARY WATER/GAS}	EA	20		
3	LOWER, RAISE & COLLAR MANHOLE TO FINISH GRADE APWA STD. PLAN 413 (STORM/SANITARY SEWER}	EA	20		
4	LOWER, RAISE & COLLAR COMMUNICATION MANHOLES	EA	20		

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5	LOWER, RAISE & COLLAR CITY MONUMENT FRAME/COVER TO FINISH GRADE APWA STD. PLAN 275	EA	20		
6	REMOVE AND REPLACE CITY MONUMENT	EA	20		
7	REMOVE AND REPLACE CITY MONUMENT IN A PROJECT ZONE	EA	20		
8	INSTALL NEW CITY MONUMENT	EA	20		
9	3" HMA TEMPORARY SURFACE	EA	20		

Bid Schedule No.1 Total = \$.....

Schedule Total in Words.....

Authorized Signature_____

Work included as part of Bid Schedule No. 1 and incorporated as part of the unit pricing:

1. Traffic Control per APWA Section 01 55 26.
2. Saw Cutting per APWA Section 32 16 13.
3. Pavement removal per APWA Section 02 41 15.
4. SWPP Plan (Best Management Practices).
5. Mobilization, Materials, Supplies, and equipment.

MEASUREMENTS AND PAYMENTS

GENERAL

- A. See measurement and payment procedures in APWA Section 01 29 00.
- B. CONTRACTOR will verify measurement and quantities.
- C. CONTRACTOR will provide all equipment, workers, and survey crews to assist
PUBLIC SERVICES OPERATIONS in making measurements.
- D. Units of measurement are listed above in the bid schedule(s).

**Bid Item No. 1 Lower, Raise & Collar Storm Drain Clean-Out Box to Finish Grade
APWA STD. PLAN 362**

- A. Measurement and payment shall be by the unit price bid per each as raised to grade according to APWA standards. Contractor to provide all labor, equipment, and materials (including ring and lid) for a complete job.
- B. All rings and covers shall be raised within 21 calendar days after paving is completed.

Bid Items No. 2 through 4 Lower, Raise & Collar Valves and Manholes to Finish Grade

- A. Measurement and payment shall be by the unit price bid per each as installed with suitable collar as approved by the Engineer or Ogden City personnel and shall include all materials, labor, equipment, and all other items for a complete job. **This item will apply for asphalt streets and concrete streets.**
- B. All rings and covers shall be raised within 21 calendar days after paving is completed.
- C. In the event that a temporary surface is needed on top of the lowered utility, and paving is scheduled to occur within 21 calendar days, road base or tailings will be used and maintained as a temporary surface as directed by the Ogden City Streets Department. Lowered utilities will generally be required to have temporary surface (road base) installed in the following locations:
 - 1. Utility accesses located within the travel lanes as established by the roadway paint
 - 2. Utility accesses located within an intersection
 - 3. Utility accesses located within a turning lane
 - 4. Utility accesses located within or in proximity to a safety zone, such as a fire hydrant, school crossing, railroad grade crossing, etc.
- D. All rings/boxes must be secured properly on a stable base. If the base is not stable, the Contractor is to contact the Ogden City Sewer Division for repair

criteria. If significant additional work is required to stabilize the base, that work will be accomplished by the Sewer Division or by change order.

- E. The concrete for collars shall meet Ogden City Standards of 6 ½ bag mix for summer installation and 7 ½ bag mix for cold weather. **All concrete collars for storm drain manholes, sanitary sewer manholes and storm drain boxes are to be vibrated.**
- F. All raised and collared items must be plated until the concrete collar has cured, before allowing traffic loading.
- G. For culinary water or gas valve boxes, refer to APWA Standard Plan #574.
- H. For Manholes, refer to APWA Standard Plan #413.

**Bid Item No. 5 Lower, Raise & Collar City Monument Frame/Cover to Finish
Grade APWA STD. PLAN 275**

- A. Measurement and payment shall be by the unit price bid per each as raised to grade according to Ogden City standards. Contractor to provide all labor, equipment, and materials (including ring and lid) for a complete job.
- B. All rings and covers shall be raised within 21 calendar days after paving is completed.
- C. Contractor shall contact Ogden City Surveyor Steve Porter (801) 629-8979 in advance of the work to confirm monument location(s).

Bid Item No. 6 Remove and Replace City Monument

- A. Measured by Each.
- B. Payment includes cost of concrete ring, frame and cover which is a fixed cost payable to the owner. The brass monument itself will be provided by the Ogden City Surveyor.
- C. Payment includes all materials, tools, equipment and labor associated with installing a new city monument, including all potholing, removing of all existing material, removing the existing city monument, providing and installing all materials as shown in the Ogden City Standard Drawings SUR-1, SUR-2 and SUR-3.

- D. Contractor shall contact Ogden City Surveyor Steve Porter (801) 629-8979 in advance of the work to confirm monument location(s).

Bid Item No. 7 Remove and Replace City Monument in a Project Zone

- A. Measured by Each.
- B. Payment includes cost of concrete ring, frame and cover which is a fixed cost payable to the owner. The brass monument itself will be provided by the Ogden City Surveyor.
- C. Payment includes all materials, tools, equipment and labor associated with installing a new city monument, including all potholing, removing of all existing material, removing the existing city monument, providing and installing all materials as shown in the Ogden City Standard Drawings SUR-1, SUR-2 and SUR-3.
- D. Contractor shall contact Ogden City Streets Supervisor, Greg Watkins 801-629-8406 in advance of the work to confirm monument location(s).

Bid Item No. 8 Install New City Monument

- A. Measured by Each.
- B. Payment includes cost of concrete ring, frame and cover which is a fixed cost payable to the owner. The brass monument itself will be provided by the Ogden City Surveyor.
- C. Payment includes all materials, tools, equipment and labor associated with installing a new city monument, including all potholing, removing of all existing material, providing and installing all materials as shown in the Ogden city Standard Drawings SUR-1, SUR-2 and SUR-3.
- D. Contractor shall contact Ogden City Surveyor Steve Porter (801)-629-8979 in advance of the work to confirm monument locations(s).

Bid Item No. 9. 3" HMA Temporary Patch

- A. Measured by Each.
- B. Payment includes all materials, tools, equipment and labor associated with installing and maintaining a 3" HMA temporary surface on existing valve boxes

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or manholes as directed by Ogden City personnel. This will typically occur when paving is scheduled to occur more than 21 calendar days from the valve or manhole adjustment.

- C. Payment includes all traffic control equipment, personnel and labor associated with paving 3" HMA.

Include with this Bid:

___ 5% Bid Security

This bid shall remain in effect for 45 days after bid-opening.

Respectfully submitted,

Seal (If a corporation)

Name of Bidder

Address

Authorized Signature