

Ogden City Arts Grants Application

SAMPLE

2026-2027

Ogden City Arts Grants Applicant Information

Legal Compliance: Ogden City complies with all applicable state and federal laws. In accordance with Utah House Bill 261 (2024), codified at Utah Code § 53B-27-201 and 67-27-105 et seq., the city is expressly prohibited from requesting any application information related to “personal identity characteristics” as defined by the statute. The statutes also prevent the City from making any funding decisions based on “personal identity characteristics.” Therefore, grant application responses focused on personal identity characteristics may result in denial of grant funding.

Under Utah House Bill 261 (2024), the term "personal identity characteristics" is defined in Section 53B-1-118 (1)(b) of the Utah Code. This section specifies that personal identity characteristics include: an individual's race, color, ethnicity, sex, sexual orientation, national origin, religion, or gender identity.

Select application type (General Support or Project Support)

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If applying for project support, I am applying as:

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Application Information Task

Applicant Information

Applicant Name or Organization Name:	
Mailing Address:	
City:	
State:	
Zip Code:	

Select the City Council District for your organization and/or project location. (Select all that apply)
For City Council District information, click [here](#) or contact the Ogden City Recorder's Office at 629-8150.

Primary Contact Person:	
Phone:	
Email Address:	

Secondary Contact Person:	
Website:	
Social Media handle (Facebook, Instagram, etc.)	
Date of organizational incorporation	
Federal Tax ID	
Organization Type	

Select the art form(s) in which you work, produce, or present.
Select all that apply.

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Funding History Task

Have you or your organization applied for and received Ogden City Arts Grant funding in previous years?

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If yes, how much funding did you receive? Please enter value(s) in whole dollar amounts.

2025-2026:	
2024-2025:	

Are you applying for funds to support programming/project that was previously supported by Ogden City Arts?

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If yes, what pivots will you make to improve your project or organization, and/or what updates are you making to increase your audience base? Character limit: 1000 including spaces

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What is your organization's artistic mission and objective? Character limit: 1000 including spaces

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Proposal Narrative Task

Working Project Title	
Project Location	

Project Start Date	
Project End Date	

Is your project a public art installation?

If yes, please identify and describe the public location involved for this project. (Character limit: 500 including spaces).

If yes, have you obtained the necessary private or public permissions approving such work? Necessary approvals may include those from Ogden City Engineering, Ogden City's Legal team, and Ogden City Arts staff.

Artist biography (optional) If your project/program is driven by a particular artist, please include a brief biography here. Character limit: 1000 including spaces

Please provide a brief summary of this program/project request. Character limit: 1000 including spaces

What is your organization's artistic mission and objective? Character limit: 1000 including spaces

What is the artistic mission and/or objective of this project? Character limit: 1000 including spaces

Describe the project or programming for which grant funds are requested. Include a description of what types of arts activities will occur and how the requested grant funds will be used. Character limit: 3500 including spaces

For the estimated impact questions below, please use your best estimate. The Grant Review Panel will be assessing the quality of the program's reach, rather than the quantity of individual's impacted.

Total estimated number of compensated artists/creatives involved in your program/project:

Please describe the involvement of the compensated creatives counted above: Character limit: 1000 including spaces

Total estimate of non-compensated artists/creatives involved in your program/project:

Please describe the involvement of the non-compensated creatives counted above: Character limit: 1000 including spaces

Total estimated number of participants/attendees at your program/project:

Total estimated number of youth who will benefit from your program/project:

Please describe the involvement of the youth counted above: Character limit: 1000 including spaces

Describe any community involvement and partnerships related to this project or your organization. Character limit: 2000 including spaces

Is there a cost to participate in or associated with your project/programming?

Please explain in detail the associated costs. Include examples within your organization of these costs being waived. If applicable, please convey and explain why. Character limit: 1000 including spaces

How will you market and promote your organization or project? Character limit: 1000 including spaces

How will you assess the success of your organization or project? Character limit: 1000 including spaces

Describe which elements of the [Master Plan for Arts and Culture](#) your project or programming addresses directly and/or indirectly. Note: Please use your own words in answering this question. Do not copy and paste from the Master Plan for Arts and Culture. Character limit: 2000 including spaces

Budget Form and Funding Sources Task

Grant Amount Requested Please include necessary commas in your response.

Yearly, Ogden City Arts receives more grants requests for funding than the amount allocated for the current

grant cycle. Would you be able to complete your programming/project if you were to receive partial funding?

General Support Budget

If your organization is not an arts organization, budget figures should reflect only the arts portion of your budget. General Support applicants must estimate the organizations total Fiscal Year budget and are limited to requests of no more than 15% of the organizations operating budget for the preceding fiscal year.

Please enter the Fiscal Year start date in this format MM/DD

Fiscal Year start date:	
Most Recent Fiscal Year Total Operating Budget:	
Est. Current Fiscal Year Total Operating Budget:	

Proposal Budget Detail

NOTE: When entering budget figures, please use whole dollar amounts. **All boxes in the budget form must be filled out. If not applicable, please enter N/A and 0.** Income and expense totals should match.

INCOME

For General Support Grants: This request can be no more than 15% of the previous year's organizational budget.

For Project Grants: This request can be no more than 50% of the total project budget.

	Description	Amount
	Event admissions, tuition, etc.	
	Service/workshop fees collected, etc.	
	Merchandise or other sales revenue	
	Private, corporate or foundation support	
	Government Support, federal or state	
	Ogden City Arts Grant (This request)	
	Organization/Applicant Cash	
	In-Kind Support	
	Other	
	Total	

EXPENSES

When entering budget figures, please use whole dollar amounts.

	Description	Amount
Administration / # of positions		
Staff / # of positions		
Technical Production / # of positions		
Artist Fees		
Technical Support		
Space Rental		
Marketing		
Rentals		
Supplies/Materials		
Insurance		
Printing/Postage		
In-Kind Expense Equivalent		
Other		
Total		

Summarize the key cost categories above and how the budget aligns with the project deliverables. Character limit: 2000 including spaces

What other sources of cash funding is being sought for this organization or project? How do they contribute to the overall success of the project? Character limit: 1000 including spaces

What sources of in-kind contributions (donated services and materials) are being sought for this organization or project? NOTE: Refer to the [F.A.Q.'s](#) for in-kind/volunteer labor rates where applicable. The total of matching cash and/or in-kind must equal or exceed amount of your grant request. A minimum 1:1 match is required. Character limit: 1000 including spaces

TERMS AND CONDITIONS

In the event a grant is awarded as a result of this application, the following terms and conditions shall be complied with as signified by the applicants' signatures. This application shall become part of the legally binding contract between the applicant and OGDEN CITY ARTS.

1. The grantee agrees, per State Law, that grant funds may not be used for prohibited discriminatory practices as defined in [Utah Code 53B-1-118](#).
 2. Grantees understand that Ogden City will not support programs or projects that engage in or contain political advertising, lobbying, campaigning, or editorials, as well as those that are not appropriate for the general public, including content that contains or promotes hate speech, or sexually explicit content that does not have literary or artistic merit.
 3. The grant cannot be assigned to a different project or transferred without prior written approval of OGDEN CITY ARTS. Grantee must present major changes in original proposal in writing (email, letter) to OGDEN CITY ARTS for approval.
 4. The grantee shall submit the completed final report form with project summary and budget to OGDEN CITY ARTS within 30 days of project completion and no later than June 15, 2027. Payment will be made after official approval of the recommend grants by City Council. In cases where documents (including this form) are not submitted in a timely manner, OGDEN CITY ARTS may, without notice, withhold or cancel grant funds. This includes the Final Report form and Request for Release (provided to grantees with award letter).
 5. Grantee must maintain records and other evidence pertaining to costs incurred and revenues acquired during the contract project for the project herein.
 6. All awardees are required to include the Ogden Arts social media handles, hashtags, and approved logo(s) in their marketing efforts. Credit must be given to OGDEN CITY CORPORATION online and in brochures, news releases, programs, publications, and other printed and digital materials. Copies of such marketing and printed materials must accompany the Final Report. When no printed/digital information is used, verbal credit shall be given prior to each performance or presentation. The City and Nine Rails logo will be provided upon request.
 7. The grantee agrees to indemnify and hold harmless the City of Ogden, OGDEN CITY ARTS, and their staff and employees from any and all claims or actual injury, damage, or loss to a person, or real or personal property that results from or is in any way connected to the use of OGDEN CITY ARTS grant monies.
 8. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative in connection with this application.
 9. The grant award is contingent upon the availability of funds to OGDEN CITY ARTS.
- I have read and understand the guidelines, criteria, terms and conditions established by the OGDEN CITY ARTS Grants Program. If an award is granted, and the grantee does not comply with these stated policies, OGDEN CITY ARTS reserves the right to withhold funding.
 - I certify that the information provided in this grant application is true and correct to the best of my knowledge, and that the applicant organization/individual will adhere to the Terms and Conditions.

Applicant Signature