



# Petition to Amend Development Agreement

Ogden City Development Services  
2549 Washington Blvd. Suite 240  
(801) 629-8930

Please print legibly and complete all areas:

## The following checklist will help you prepare your petition:

### Petition Checklist

- ☐ Review request with a Planner. Planner is to accompany petitioner when filing with City Recorder's office.
- ☐ Submit a plat from Weber County Recorder's office highlighting the property for which the development agreement amendment is being requested
- ☐ Provide a copy of the legal description of the property involved
- ☐ Provide a copy of the development agreement with proposed amended language and/or plans clearly highlighted
- ☐ Pay the appropriate fee at the City Recorder's office, **\$1,687.23** - Standard fee

### Petitioner Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Petition to Amend Development Agreement

I (we) the undersigned property owner(s) do respectfully request that the \_\_\_\_\_  
\_\_\_\_\_ Development Agreement be amended as highlighted on the attached.

Property associated with the Development Agreement is located at \_\_\_\_\_  
\_\_\_\_\_ (address)

Parcel #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_; \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_; \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Submittal date: \_\_\_\_\_

Proposed use of the property, if granted: \_\_\_\_\_

Petitioner's name(s) \_\_\_\_\_  
(please print)

Petitioner's signature(s) \_\_\_\_\_

Petition number: \_\_\_\_\_  
Filed in the office of the City Recorder  
By \_\_\_\_\_  
Date \_\_\_\_\_  
Fee \_\_\_\_\_ Check # \_\_\_\_\_

**Procedure for Processing a  
Development Agreement Amendment  
Ogden City, Utah**

1. Submit the petition for review to the Ogden City Planning staff at the Customer Service counter, second floor, 2549 Washington Boulevard, Suite 240.
2. Pay appropriate fees. Planning staff will generate an invoice.
3. Petition is placed on the Planning Commission agenda and the petitioner is notified of time and date of the public hearing. At least 10 days' notice of time and place of such hearing is placed in a newspaper of general circulation in the municipality.
4. The City Council reviews the recommendation of the Planning Commission. The Council may override a denial recommendation of the Planning Commission at that time. If the Council supports a favorable recommendation on the petition, an ordinance is drafted and a public hearing is scheduled.
5. If the City Council passes an Amendment to the Development Agreement in the public meeting, the ordinance is signed by appropriate City officials. The ordinance becomes effective immediately upon posting after final passage.
6. Additional questions regarding this process may be directed to the Ogden City Planning staff at (801) 629-8930