



## **Ogden City Corporation Request for Proposal**

### **Public Defender Services**

#### **Q & A**

---

1. Section VIII of the contract requires Commercial General Liability of \$3,000,000 and Auto Liability of \$1,000,000 along with the traditional Workers Comp and Professional Liability. We do carry General Liability but not to that limit, I believe we addressed this at the last proposal and agreed that the General Liability and Auto Liability were not actually necessary since our firm does not own or operate vehicles and our general liability is as required by our landlord etc. I believe we came to the agreement that the traditional Workers Comp and Professional Liability (our E&O limits exceed those required by the City) satisfied the contract. Will that still be the case or do we need to bid this with the increased General Liability and non-owned Auto Liability insurance premiums?
  - a. While we do recommend the insurance coverage levels as outlined in Section VIII of the RFP — including Commercial General Liability of \$3,000,000 and Auto Liability of \$1,000,000 — we understand that not all coverage types may be applicable depending on the nature of the services being provided.
  - b. The City is open to reviewing and considering reasonable modifications to the insurance requirements where it can be demonstrated that certain coverages are not necessary for the work being performed. If your firm does not own or operate vehicles and maintains General Liability coverage at a different level, we would be willing to evaluate whether the originally proposed coverage levels remain appropriate for this engagement.

Please feel free to submit your proposal with a clear explanation of the insurance you currently carry and any proposed modifications, and we will take that into consideration during our review process.

2. In Exhibit A, Paragraph C: The RFP states that there are approximately 150 appearances in Justice Court per month, and then defines an appearance as an arraignment, pretrial, evidence, sentencing, restitution, review and order-to-show-cause hearings and trials. Our records indicate that this number is actually averaging at **507 per month** so far this year which is inclusive of the in-custody matters.
  - a. The adjusted number of cases is 450-550 per month.
3. The proposal also does not include Homeless Court in its description; will the PD continue to be involved in that program?
  - a. While the proposal does not specifically reference Homeless Court, the Public Defender will continue to participate in the program. Homeless Court is held monthly on the third Wednesday afternoon at the Ogden City Justice Court. The Public Defender is expected to meet in advance with service providers and the prosecutor to review each participant's status and progress. These preparatory meetings typically take 1–2 hours.