



**OGDEN CITY CORPORATION**  
**REQUEST FOR PROPOSAL**  
**Law Enforcement Training Simulator**



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Public Safety

05/09/2025

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ADVERTISEMENT

Ogden City is requesting sealed proposals from qualified Proposers to provide a high-definition, immersive LED-based Law Enforcement Training Simulator system. This system will be used to conduct dynamic judgmental use-of-force and de-escalation training through interactive, realistic scenarios, including the integration of branching 4K/3D video content.

Proposal packets are available and may be obtained by downloading from the Ogden City website at <https://www.ogdencity.gov/264/Purchasing>.

Proposers are responsible for securing any and all addenda issued.

A **non-mandatory pre-proposal meeting** will occur on **May 22, 2025, at 9:30 AM**. The meeting will be held at **Ogden Public Safety Building**, 2186 Lincoln Ave, Ogden, UT 84401. We will meet at the lobby. All firms intending to submit a proposal are **encouraged** to attend to obtain relevant information.

**Sealed responses** to this RFP shall be submitted to the Purchasing Office, c/o 2nd Floor Information / Constable Desk, 2549 Washington Blvd, Ogden, UT, 84401 by **June 3, 2025, no later than 11 AM. LATE PROPOSALS WILL NOT BE ACCEPTED.**

Ogden City reserves the right to accept or reject any proposal as it best serves its convenience and/or is found to be in the best interest of the City.

**Ad Published:** May 17, 2025

# OGDEN CITY CORPORATION

## REQUEST FOR PROPOSAL

### Law Enforcement Training Simulator

#### I. INTRODUCTION

Ogden City desires to procure a state-of-the-art Law Enforcement Training Simulator that will support the department's mission to provide advanced judgmental and tactical training. The system must feature ultra-high-definition 4K LED immersive displays, patented mobility and reconfiguration, proprietary scenario editing, and branching video capabilities.

##### Goals/Objectives

Ogden City strives to maintain:

- A. Improve officer decision-making under stress.
- B. Increase realism in use-of-force training scenarios.
- C. Expand capacity for low-light, multiple-threat, and less-lethal engagement training.
- D. Enhance instructor capabilities for scenario control, environmental manipulation, and post-incident debriefing.

It is anticipated that this RFP process will result in one OR may result in multiple contract award. **The RFP document will become part of the final contract. The contract will be issued for a total period of three (3) years.**

#### II. SCOPE OF WORK or SPECIFICATIONS – Refer to Exhibit A

#### III. MANDATORY OR NON-MANDATORY MEETING

A non-mandatory pre-proposal meeting will occur on May 22, 2025, at 9:30 AM. The meeting will be held at Ogden Public Safety Building, 2186 Lincoln Ave, Ogden, UT 84401. We will

meet at the lobby. All firms intending to submit a proposal are encouraged to attend to obtain relevant information.

#### IV. RESPONSE TO RFP

Ogden City is seeking proposals from providers capable of providing all the work described in the Scope of Work including attachments.

1. Each Proposal must include, as a **minimum**, the following information: Authorized Representative – Indicate name, address, email and telephone number of the company submitting the proposal.
    - a. Include the name and contact information of the person designated as authorized to contractually bind the offer.
  2. Company Experience - A description of the firm's experience and capability of fulfilling this contract if awarded.
    - a. Include company history with biographies and/or resumes for principal contacts.
  3. Team Information – Provide the names of any outside consultants and/or subcontractors to be utilized, including contact information and a brief description of their role(s) in the project.
  4. Cost Proposal - A detailed breakdown of the proposed costs and timeframes to complete the project. Provide spec information. Include a price guarantee period.
  5. References – Provide a list of at least three references; include project dates, scope, summary of work performed, and contact information. Note that references should not be included in the evaluation criteria.
- A. Proposals are to be no longer than 20 pages. Double-sided pages count as two pages.
  - B. For City record-keeping purposes, please do not use spiral or wire binding methods. The following methods will be accepted:
    - a. Submitted as loose leaf with binder clip
    - b. Submitted in a regular 3-ring binder
  - C. Proposals submitted to Ogden City are considered public records, unless protected within Utah Code 63G-2-1.

## V. EVALUATION OF PROPOSALS

Proposals will be evaluated in accordance with the criteria listed below:

A. Compliance to System Requirements	30 Possible Points
B. Capability and experience	30 Possible Points
C. Availability and Completion Time	20 Possible Points
D. Cost / fee proposal	20 Possible Points

*A total of **100 possible points** may be awarded to one proposal.*

The selection committee will primarily be composed of City employees. On occasion, consultants may be invited to participate in the review.

Note that proposals that are received after the deadline or not conforming to the RFP requirements may be deemed non-responsive and eliminated. Each Proposer bears sole responsibility for the items included or not included in the response submitted by that Proposer.

All proposals in response to this RFP will be evaluated in a manner consistent with the Ogden City policies and procedures. Ogden City reserves the right to disqualify any proposal that includes significant deviations or exceptions to the terms, conditions and/or specifications in this RFP. Ogden City reserves the right to disqualify a proposal due to any late response, no response or missed deadline.

In the initial phase of the evaluation process, the selection committee will review all responsive proposals in a cursory manner to eliminate from further consideration proposals which in the judgment of the evaluation committee fail to offer sufficient and substantive provisions to warrant further consideration. At the conclusion of this initial phase, finalist proposals will be selected for detailed review and evaluation.

Ogden City may require an in-person presentation by a Proposer to supplement their written proposal.

Being selected and entering into an agreement does not guarantee the Proposer will be extended any specific amount of work.

## **VI. SUBMISSION OF PROPOSALS**

**By June 3, 2025, No later than 11 AM;** Proposers shall submit five (5) copies of the proposal in a sealed envelope.

On the envelope, indicate your company's name and the RFP name.

**Submit to:**

Ogden City Corporation

c/o 2<sup>nd</sup> Floor Information / Constable Desk

ATTN: Purchasing Office

**Law Enforcement Training Simulator**

2549 Washington Blvd.

Ogden, UT 84401

**LATE PROPOSALS WILL NOT BE ACCEPTED.**

If the sealed proposal is submitted by mail or other delivery service, it must be received prior to the submission deadline.

The sealed Proposal may also be hand-carried to the 2<sup>nd</sup> Floor Information / Constable Desk at the same address.

**No facsimile or email transmittals will be accepted.**

It is the sole responsibility of those responding to this RFP to ensure that their submittal is made to the correct location and in compliance with the stated date and time.

City offices are closed on the weekends and observed holidays.

## VII. INSURANCE REQUIREMENTS

The successful Proposer shall procure and maintain for the duration of the contract the required insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of this agreement. **The Contractor shall pay the cost of such insurance.**

A. The amount of insurance shall not be less than:

1. **Commercial General Liability:** Minimum of \$3,000,000 commercial general liability coverage with \$1,000,000 for each occurrence. Policy to include coverage for operations, contractual liability, personal injury liability, products/completed operations liability, broad-form property damage (if applicable) and independent contractor's liability (if applicable) written on an occurrence form.
2. **Business Automobile Liability:** \$1,000,000 combined single limit per occurrence for bodily injury and property damage for owned, non-owned and hired autos.
3. **Workers' Compensation and Employer's Liability:** Worker's Compensation limits as required by the Labor Code of the State of Utah and employer's liability with limits of \$1,000,000 per accident.

B. Each insurance policy required by this Agreement shall contain the following clauses:

1. "This insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty days prior written notice by certified mail, return receipt requested, has been given to the Ogden City Corporation".
2. "It is agreed that any insurance or self-insurance maintained by Ogden City Corporation, its elected or appointed officials, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with insurance provided by this policy."

- C. Each insurance policy required by this Agreement, excepting policies for Workers' Compensation, shall contain the following clause in a separate endorsement:
1. "Ogden City Corporation, its elected and appointed officials, employees, volunteers and agents are to be named as additional insureds in respect to operations and activities of or on behalf of, the named insured as performed under Agreement with Ogden City Corporation."
- D. Insurance is to be placed with insurers acceptable to and approved by Ogden City Corporation. Contractor's insurer must be authorized to do business in Utah at the time the license is executed and throughout the time period the license is maintained, unless otherwise agreed to in writing by Ogden City Corporation. Failure to maintain or renew coverage or to provide evidence of renewal will be treated as a material breach of contract.
- E. City shall be furnished with original certificates of insurance and endorsements effecting coverage required within, signed by a person authorized by that insurer to bind coverage on its behalf. **All certificates and endorsements are to be received by Ogden City before work begins on the premises.**
- F. City reserves the right to require complete, certified copies of all required insurance policies at any time.
- G. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respect to the City, their elected and appointed officials, employees, agents and volunteers; or Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- H. Contractor shall include all of its contractors as insured under its policies or shall furnish separate certificates and endorsements for each contractor. All coverages for Contractor's contractors shall be subject to all of the requirements stated herein.



- I. Nothing contained herein shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from the activities of Contractor or its agents, employees, invitees, or contractors upon the Premises during the License Period.
- J. For purposes of this contract, under the “**Certificate Holder**” section, list the following information:

Ogden City Corporation  
2549 Washington Blvd.  
Suite 510  
Ogden, UT 84401

## **VIII. GENERAL TERMS AND CONDITIONS**

- A. Qualified respondents shall be Licensed Contractors in the State of Utah, for this type of work, and who meet Ogden City’s insurance and bonding requirements, and have experience with all work defined in the scope of work.
- B. For projects that are security-sensitive in nature, Ogden City reserves the right to conduct a criminal background check of each person who will be providing services in response to this RFP. If requested, Contractor shall submit a BCI Criminal History Report dated within 30 days of response to RFP for each employee who will be on-site, that shows “Criminal History Verified” and has Arrest History attachments. Employees who have any convictions on their BCI record may be subject to further review and approval by Ogden City. Ogden City may reject any response to this RFP that involves services from a person or entity that Ogden City determines is unfit or unqualified to fulfill the requirements of this RFP.
- C. All work must meet current industry standards including all Federal, State and local rules and regulations.
- D. Ogden City reserves the right to request clarification of the information submitted, and to request additional information from any Proposer.
- E. Ogden City will make every effort to ensure all Proposers are treated fairly and equally throughout the entire advertisement review and selection process. The procedures

established herein are designed to give all parties reasonable access to the same basic information.

F. Cost of Developing Proposals - All costs related to the preparation of proposals and any related activities are the sole responsibility of the Proposer. Ogden City assumes no liability for any costs incurred by Proposers throughout the entire selection process.

G. Proposal Ownership – Once submitted, all proposals, including attachments, supplementary materials, addenda, etc. become the property of Ogden City and will not be returned to the Proposer.

H. Conflict of Interest – No member, officer, or employee of Ogden City, during his or her tenure shall have any interest, direct or indirect, in this contract or the proceeds thereof, except as permitted by Ogden City policy.

I. Non-Collusion – The Proposer guarantees the proposal is not a product of collusion with any other Proposer and no effort has been made to fix the proposal price or any Proposer or to fix any overhead, profit or cost estimate of any proposal price.

J. Award of Contract - The selection of the company will be made by a selection committee comprised of city employees. Ogden City reserves the right to negotiate and hold discussions with prospective service providers as necessary, however, Ogden City may award this contract without discussing proposals received from prospective service providers.

a. The selected company shall enter into a written agreement with Ogden City.

b. Ogden City reserves the right to cancel this Request for Proposal.

c. Ogden City reserves the right to reject any or all proposals received. Furthermore, Ogden City shall have the right to waive any informality or technicality in proposals received, when in the best interest of Ogden City. Ogden City reserves the right to segment or reduce the scope of services and enter contracts with more than one vendor.

K. Pursuant to the Utah Government Records Access and Management Act (GRAMA), records will be considered public after the contract is awarded. If Proposer wishes to protect any records, a request for business confidentiality may be submitted to the Ogden City Records Office at the time of submittal. The form can be accessed through the Recorder's

webpage at this link: [https://www.ogdencity.gov/DocumentCenter/View/19762/May-2021-Business-Confidentiality-Claim\\_revised](https://www.ogdencity.gov/DocumentCenter/View/19762/May-2021-Business-Confidentiality-Claim_revised)

## **IX. ADDITIONAL INFORMATION**

Price Guarantee: If applicable, all pricing must be guaranteed for one (1) year. Following the guarantee period, any request for price adjustment must be for an equal guarantee period and must be made at least 30 days prior to the effective date.

Requests for price adjustment must include sufficient documentation supporting the request and demonstrating a logical mathematical link between the current price and the proposed price.

Any adjustment or amendment to the contract will not be effective unless approved by Ogden City.

Price Reductions: It is understood and agreed that the City will be given the immediate benefit of any decrease in the market, or allowable discount.

The contractor will only be allowed to invoice for the cost of services / goods in compliance with the submitted proposal as accepted by Ogden City Corporation.

- A. Invoices must contain a complete description of the work / service / goods that were performed / provided, the contract price for each service, the City purchase order or contract number, and address of service location or delivery address.
- B. Upon the Award of Contract, the Contractor may receive a request to process payments electronically.
- C. If offered by Contractor, Ogden City seeks a discount for early payment. The City shall only take such a discount if earned.
- D. Invoices shall be promptly sent to the following address:

Ogden City Corporation  
Ogden Police Department  
2186 Lincoln Ave  
Ogden, Utah 84401

Or;

Email invoices to: [michaelrounkles@ogdencity.gov](mailto:michaelrounkles@ogdencity.gov)

## **X. GOVERNING INSTRUCTIONS**

This RFP will constitute the governing document for submitting Proposals and will take precedent over any oral representations.

## **XI. RFP SCHEDULE**

Ogden City will follow the timetable below. Ogden City reserves the right to modify the dates due to unforeseen circumstances. Revision of dates, specifically the RFP response deadline will result in an RFP amendment. Amendments will be published in the City's Purchasing webpage - <https://www.ogdencity.gov/264/Purchasing>

<b>EVENT</b>	<b>TARGET DATE</b>
Open RFP Process	May 9, 2025
Ad – Standard Examiner	May 17, 2025
Non-Mandatory PreProposal Meeting	May 22, 2025 @ 9:30AM
Last day for Q&A	May 28, 2025; No later than 3 PM
RFP Response Deadline	June 3, 2025; No later than 11 AM
Committee Review and Selection process	To Be Determined
Contract Start Date	To Be Determined

## **XII. CONTACT INFORMATION**

For any questions related to this RFP, please contact the Ogden City Purchasing Office via email [purchasing@ogdencity.gov](mailto:purchasing@ogdencity.gov) or at (801) 629-8742.

The question-and-answer period ends at 3 PM on May 28, 2025.

Please check the City's Purchasing webpage for any published Q&A document(s) that might have already addressed your questions or concerns -

<https://www.ogdencity.gov/264/Purchasing>

***Thank you for your interest in doing business with Ogden City.***

# **EXHIBIT A**

## **SCOPE OF WORK / SPECIFICATIONS**

The proposing vendor must provide a fully immersive, law enforcement training display system that meets or exceeds the following specifications and functional capabilities:

### **1. Display Technology & Resolution**

- The display must utilize P2.2mm pitch LED panels for ultra-high pixel density.
- The system must be fully 4K compatible with a native high refresh rate of 3840Hz to eliminate motion blur during scenario playback and interaction.
- The total screen surface must span a minimum of 11 feet 5 inches tall by 6 feet 6 inches wide (per section), and must be expandable to a 180-degree immersive configuration with seamless image calibration between multiple panels.

### **2. Configuration and Mobility**

- The LED display must support a patented gullwing design that allows the flat screen to transform into a 180-degree curved immersive environment without recalibration.
- The display must maintain calibration integrity throughout transformation between flat and immersive setups.
- The display must include storage cases rated for long-term panel protection and portability, supporting operational efficiency during deployment.

### **3. Brightness and Visibility**

- The LED panels must support a brightness level of at least 1500 NITS, ensuring visibility and clarity in a variety of lighting conditions, including bright training environments or dim/low-light tactical conditions.

#### **4. Processing and Control**

- The system must be powered by NovaStar VX600 or equivalent video processors, supporting ultra-smooth transitions and high-definition rendering of scenario content.

#### **5. Warranty and Longevity**

- The LED panels must have a minimum life rating of 100,000 operational hours.
- A 2-year manufacturer warranty covering panel integrity, brightness retention, and pixel failure must be included.

#### **6. Software and Scenario Integration**

- The display must integrate seamlessly with law enforcement-specific simulation software capable of running interactive, branching 4K video scenarios.
- Scenario content must support real-time instructor controls, including the ability to introduce environmental elements (e.g., sound, lighting changes) and adjust scenario outcomes based on trainee responses.

#### **7. Instructional and Debrief Features**

- The system must include multi-camera picture-in-picture (PiP) debrief capabilities with optical zoom, pan, tilt, and frame-by-frame playback.
- It must support real-time magnification of target zones, enabling instructors to highlight specific areas of the display during post-scenario review.

#### **8. Proprietary Configuration and Patented Features**

- The vendor must certify that the training system includes proprietary software, hardware integrations, and patented screen mobility/configuration that are not available through other providers.
- The vendor must possess exclusive rights or patents covering the immersive screen design and reconfigurable multi-panel setup.

**9. Safety & Liability:**

- Compliance with all applicable OSHA and ADA guidelines for equipment and setup.

**10. Other Requirements:**

- System must be able to fit into space – 31’x21.5’x 20’.
- All proposals must include a signed warranty and compliance certificate.
- All pricing must be guaranteed for one (1) year post-award.