



PROFESSIONAL DESIGN SERVICES - REQUEST FOR PROPOSAL



2/26/2025

Professional Services Agreement

Ogden City Corporation is accepting sealed Proposals from Professional Design firms interested in providing engineering services for various municipal projects. Ogden City has an ongoing need for Professional services for future projects.

Professional Design Services - Request for Proposal

OGDEN CITY CORPORATION

I. INTRODUCTION

Ogden City Corporation is accepting sealed Proposals from Professional firms interested in providing engineering and design services for various municipal projects. Ogden City has an ongoing need for professional design services for future projects including but not limited to the following areas of expertise:

Engineering Projects (Category) Areas of Expertise

- Project Management Services
- Pre-Design Services
 - Planning/Programming
 - Site Evaluation and Selection
 - Condition Survey and Reports
 - Cost Estimating/Budget
 - Assessments and Reports
- Design
 - General Civil Engineering
 - Road Design
 - Sewer
 - Storm Drain and Storm Water Pollution Prevention
 - Water Systems and Treatment
 - Surveying
 - Geotechnical Services
 - Transportation, Traffic Signalization, and Studies
 - Structural
 - Railroad Services
 - Floodplain Evaluation and Management
 - Landscape Architecture
 - Computer Aided Drafting Services
- Construction
 - Administration and Management Services
 - Quality Assurance and Materials Testing
 - Field Engineering and/or Inspection
 - Public Involvement
- Emerging and Specialized Services

- Environmental Engineering
- Resiliency and Emergency Management
- Technology Integration
- Funding Assistance

Facility Projects (Category) Areas of Expertise

- Electrical
- Mechanical
- Building Envelope Integrity (Includes Structural, Water Intrusion)
- Structural (Building/Facilities)
- Environmental Engineering including assessments, remedial design, and oversight
- Site (oversight, Federal and State Compliance, etc.)
- Landscape Architecture
- Architectural Services
- Structural Testing
- Specialty Testing
- Third-Party Oversight and Reporting
- Electric vehicle charging infrastructure

Building Inspection Services (Category) Areas of Expertise

- Geotechnical Peer Review
- Structural Peer Review (requires a structural engineer with current licensure)
- Structural inspections with associated reporting
- Specialized Technical Evaluations
- Building Inspection with associated reporting (must be licensed as a Building Inspector in the State of Utah)
- Interdisciplinary Peer Review
- Commercial building plan review (structural and nonstructural, mechanical, plumbing, electrical, energy conservation, accessibility)
- Residential building plan review (structural and nonstructural, mechanical, plumbing, electrical, energy conservation, accessibility)
- Review and Assessment of Geological Hazard Studies
- Appeals and Dispute Resolution

*Each subsection counts as a category of experience. Applicants may submit based on experience in a subcategory.

For this reason, Ogden City is inviting sealed Proposals from consulting firms interested in being considered for inclusion in a pre-qualified pool of service providers for future municipal projects. Firms will be evaluated based on their qualifications, expertise, and alignment with the City's needs.

Upon evaluation of Proposals, firms achieving the highest evaluation scores within their respective categories and areas of expertise may be selected for the engineering pool. Selected firms will enter into an agreement for an initial term of two (2) years. This agreement may be extended for up to one (1) additional one-year term, subject to mutual agreement and performance review.

Firms submitting must have an office or representative in the Wasatch Front area (Northern Utah).

Firms shall submit the following for each category of interest:

- a. Eight (8) sealed Proposals for *Engineering Projects*.
- b. Eight (8) sealed Proposals for *Facilities Maintenance Projects*.
- c. Six (6) sealed Proposals for *Building Inspection Services*.

The proposal must specifically designate the area of expertise for which the firm seeks consideration. To assist in the review process, a checklist is provided at the end of this document. Firms are strongly encouraged to complete and return the checklist with their submission.

Checklist Guidelines:

- The completed checklist must be included with the proposal but may be attached to the outside of the main document to facilitate ease of review.
- The checklist will **not count toward the 15-page limit** for the proposal.

Ogden City shall not be held responsible for any oral instructions or clarifications. Any changes to this Request for Proposal (RFP) will be issued exclusively in the form of a written Addendum. It is the responsibility of all prospective firms to review and acknowledge any addenda as part of their submission.

Ogden City will not be responsible for any costs associated with consultants assembling and submitting any portion of this Request for Proposal.

If a firm wishes to limit access to proprietary or confidential information and content within the submitted proposal, it must complete and submit a **Business Confidentiality Claim form** along with Proposal. Firms are advised to clearly identify and mark all proprietary information in their proposal to ensure compliance with applicable public records laws. Confidentiality Claim form is available upon request.

II. PROPOSAL CONTENT

Engineering and Facilities Maintenance Projects

Each Proposal must include, as a minimum, the following information:

1. List of fields/services (areas of expertise) the company performs;
2. Name, address, email and telephone number of firm submitting the proposal;
 - a. Include the name and resume of the person designated as the firm's representative throughout the duration of the contract.

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3. List the key personnel, association with the firm, detailed work experience, qualifications, and level of participation of key individuals that would be directly involved on City projects;
4. Description of the firm's knowledge of and familiarity with Ogden City and its projects and standards;
5. Describe the firm's experience working with local governments and methods used to effectively collaborate with staff;
6. A chronological list of "In progress" and "Completed" projects accomplished by local (Northern Utah) office or representative for previous 3 years including references; include project name, address, owner, contact name and current telephone number;
7. Disclosure of any investigations, arbitrations, litigations, or claims, which are pending, settled or otherwise, disposed of within the last three years;
8. **Evidence of Insurability.** Provide proof of insurability, including insurance limits and coverage relevant to the proposed services;
9. **Complete Fee Schedule.** Provide a complete and detailed fee schedule for the services offered, including hourly rates and anticipated additional costs (if applicable);
10. List of Personnel specialties, including certifications relevant to the scope of work provided;
11. Provide any additional highlights, unique qualifications, or innovative capabilities the firm can bring to City projects;
12. Acknowledgment of receipt of addenda (if any);

*Being selected and entering into an agreement does not guarantee consultant will be extended any specific amount of work.

**Proposal may include projects that firm would like to highlight beyond 3 years.

*** Ogden City reserves the right to bid individual future projects separately rather than using pool services.

Proposals must not exceed **15 pages** in length. For physical submissions, double-sided pages will count as two (2) pages. Items included in an appendix, such as supplemental materials, resumes, or references, will not count toward the 15-page maximum.

Building Inspection Services

Each Proposal must include, as a minimum, the following information:

1. Provide a detailed list of fields and services (areas of expertise) the company performs relevant to building inspection and review;
 - a. If applying for **Building Inspection**:
 - i. List the names of individuals who will perform inspections and their licensure, certifications, and any relevant training as required by the State of Utah.
 - b. If applying for **Commercial/Residential Plan Review**:
 - i. List the names of individuals who will perform the review, provide their certifications and specific expertise (e.g., structural, mechanical, plumbing, electrical, energy conservation, accessibility).
2. Name, address, email and telephone number of firm submitting the proposal;

- a. Include the name and resume of the person designated as the firm's representative throughout the duration of the contract.
3. The names of key individuals, association with the firm, detailed resumes, work experience, qualifications, and level of participation of key individuals that would be directly involved on City projects;
4. Describe the firm's knowledge of and familiarity with Ogden City and its projects and standards;
5. Describe the firm's experience working with local governments and methods used to effectively collaborate with staff;
6. Disclose any investigations, arbitrations, litigations, or claims, which are pending, settled or otherwise, resolved of within the last three years;
7. Evidence of Insurability. Provide proof of insurability, including insurance limits and coverage relevant to the proposed services;
8. Complete Fee Schedule. Provide a complete and detailed fee schedule for the services offered, including hourly rates and anticipated additional costs (if applicable);
9. List of Personnel specialties, including certifications relevant to the scope of work provided;
10. Provide any additional highlights, unique qualifications, or innovative capabilities the firm can bring to City projects;
11. Acknowledgment of receipt of addenda (if any);

*Being selected and entering into an agreement does not guarantee consultant will be extended any specific amount of work.

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Proposals must not exceed **15 pages** in length. For physical submissions, double-sided pages will count as two (2) pages. Items included in an appendix, such as supplemental materials, resumes, or references, will not count toward the 15-page maximum.

III. EVALUATION OF PROPOSALS

A team consisting of six or more representatives from Ogden City will perform evaluations of the submitted Proposals. Proposals will be evaluated/scored on quality, not quantity, of areas represented. The following criteria will be used to evaluate the proposals:

Engineering and Facilities Maintenance Projects – Scoring Points Possible 1-10

1. Qualifications of firm's designated representative;
2. Proximity of the firm's office and/or representative to Ogden City;
3. Familiarity with Ogden, Projects, and Standards;
4. Collaboration with Staff – Experience working with local governments and methods used to effectively collaborate with staff;
5. Consultant experience compared against areas of expertise represented;
6. Client recommendations and accuracy of information provided;
7. Qualifications and experience of key individuals;

8. Ability of the firm to complete projects in a timely manner;
9. Expertise and capabilities of firm;
10. Additional highlights that company offers as part of their service;
11. Evidence of Insurability (pass/fail);
12. Provided Fee Schedule (pass/fail);

Building Inspection Services - Scoring Points Possible 1-10

1. Qualifications of firm's designated representative including licensure and certifications;
2. Proximity of the firm's office and/or representative to Ogden City;
3. Familiarity with Ogden, Projects, and Standards;
4. Collaboration with Staff – Experience working with local governments and methods used to effectively collaborate with staff;
5. Consultant experience compared against areas of expertise represented;
6. Client recommendations and accuracy of information provided;
7. Qualifications and experience of key individuals including licensure and certifications;
8. Ability of the firm to complete projects in a timely manner;
9. Expertise and capabilities of firm;
10. Additional highlights that company offers as part of their service;
11. Evidence of Insurability (pass/fail);
12. Provided Fee Schedule (pass/fail).

Successful firms will be selected through a **qualifications-based selection process**. A Selection Committee will evaluate each proposal according to the criteria outlined above. The Selection Committee will select firms based on the quality of proposals received. While no formal interviews are anticipated, the Selection Committee reserves the right to conduct interviews, request additional information if necessary to clarify or differentiate proposals as needed. The City reserves the right to select a firm whose submittal does not meet the above stated submittal requirements provided their qualifications demonstrate the ability to deliver the desired services. The City reserves the right, and intends, to award contracts to more than one qualified applicant. For firms receiving the highest evaluations, the City may conduct a due diligence process to validate their qualifications, references, and performance history before awarding contracts.

IV. GOVERNING INSTRUCTIONS

This Request for Proposal (RFP) serves as the governing document for the submission of proposals. It supersedes and takes precedence over any prior discussions, communications, or oral representations. All terms, conditions, and requirements outlined in this RFP shall govern the proposal process and the subsequent evaluation and selection of firms.

Important Notes:

1. Any amendments or clarifications to this RFP will be issued in the form of a written Addendum.

2. It is the responsibility of all prospective firms to review and acknowledge receipt of any Addenda to ensure compliance with updated requirements.
3. Firms must adhere strictly to the instructions and requirements stated in this document. Failure to comply may result in disqualification or a lower evaluation score.
4. Incorrect information or reference will be taken into consideration when proposals are scored.

V. CONTACT PERSON

For discussion of this RFP, please contact the office of the City Engineer:

2549 Washington Boulevard, Suite 760, Ogden, UT 84401 or StevePorter@OgdenCity.gov Copy Purchasing@ogdencity.gov. The question-and-answer period ends at 3 PM on March 17, 2025.

**Please submit questions in writing to the location or email listed above.*

***Submittal Checklist Word Document is available by email request, but will not be available after Monday, March 17, 2025.*

VI. INSURANCE REQUIREMENTS

The successful Proposer shall procure and maintain for the duration of the contract the required insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of this agreement. **The Contractor shall pay the cost of such insurance.**

A. The amount of insurance shall not be less than:

1. **Commercial General Liability:** Minimum of \$3,000,000 commercial general liability coverage with \$1,000,000 for each occurrence. Policy to include coverage for operations, contractual liability, personal injury liability, products/completed operations liability, broad-form property damage (if applicable) and independent contractor's liability (if applicable) written on an occurrence form.
2. **Business Automobile Liability:** \$1,000,000 combined single limit per occurrence for bodily injury and property damage for owned, non-owned and hired autos.
3. **Workers' Compensation and Employer's Liability:** Worker's Compensation limits as required by the Labor Code of the State of Utah and employer's liability with limits of \$1,000,000 per accident.
4. **Professional Liability:** Minimum of \$1,000,000 aggregate with \$500,000 per occurrence.

B. Each insurance policy required by this Agreement shall contain the following clauses:

1. "This insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty days prior written notice by certified mail, return receipt requested, has been given to the Ogden City Corporation".

2. "It is agreed that any insurance or self-insurance maintained by Ogden City Corporation, its elected or appointed officials, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with insurance provided by this policy."

C. Each insurance policy required by this Agreement, excepting policies for Workers' Compensation, shall contain the following clause in a separate endorsement:

1. "Ogden City Corporation, its elected and appointed officials, employees, volunteers and agents are to be named as additional insureds in respect to operations and activities of or on behalf of, the named insured as performed under Agreement with Ogden City Corporation."

D. Insurance is to be placed with insurers acceptable to and approved by Ogden City Corporation. Contractor's insurer must be authorized to do business in Utah at the time the license is executed and throughout the time period the license is maintained, unless otherwise agreed to in writing by Ogden City Corporation. Failure to maintain or renew coverage or to provide evidence of renewal will be treated as a material breach of contract.

E. City shall be furnished with original certificates of insurance and endorsements effecting coverage required within, signed by a person authorized by that insurer to bind coverage on its behalf. **All certificates and endorsements are to be received by Ogden City before work begins on the premises.**

F. City reserves the right to require complete, certified copies of all required insurance policies at any time.

G. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respect to the City, their elected and appointed officials, employees, agents and volunteers; or Contractor shall provide a financial

- guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- H. Contractor shall include all of its contractors as insured under its policies or shall furnish separate certificates and endorsements for each contractor. All coverages for Contractor's contractors shall be subject to all of the requirements stated herein.
- I. Nothing contained herein shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from the activities of Contractor or its agents, employees, invitees, or contractors upon the Premises during the License Period.
- J. For purposes of this contract, under the “**Certificate Holder**” section, list the following information:

Ogden City Corporation
2549 Washington Blvd.
Suite 510
Ogden, UT 84401

VII. SUBMISSION OF PROPOSAL

Firms shall submit eight (8) copies of the sealed Proposals for Engineering and/or Facilities Maintenance Projects and/or Six (6) for Building Inspection Projects to the 2nd Floor Information / Constable Desk at 2549 Washington Boulevard, Ogden, UT 84401 **no later than 4:00 pm on Thursday, March 20, 2025.**

LATE PROPOSALS WILL NOT BE ACCEPTED.

No facsimile transmittals or digital copies will be accepted.

If the sealed proposal is submitted by mail or other delivery service, it must be received prior to the submission deadline.

The sealed Proposal may also be hand-carried to the 2nd Floor Information / Constable Desk at the same address.

It is the sole responsibility of those responding to this Request for Proposal to ensure that their submittal is made to the correct location and in compliance with the stated date and time. City offices are closed on weekends and observed holidays.

The City reserves the right to accept or reject any submittal as it best serves its convenience and/or is found to be in the best interest of the City.

Ogden City encourages and welcomes proposals from small, local, women, veteran, and minority owned businesses and other disadvantaged business enterprises.

OGDEN CITY PROFESSIONAL DESIGN SERVICES - RFP

COMPANY INFORMATION

Company name:	
Address:	
Telephone number:	
Designated Representative:	

CHECKLIST – ENGINEERING PROJECTS

☐**Project Management Services**

- ☐ Comprehensive project oversight and delivery.
- ☐ Risk assessment and mitigation strategies.
- ☐ Scheduling and resource management.
- ☐ Stakeholder coordination and reporting.

Pre-Design Services☐**Planning/Programming**

- ☐ Feasibility studies and conceptual development.
- ☐ Long-term infrastructure and transportation planning.

☐**Site Evaluation and Selection**

- ☐ Environmental impact assessments (EIA).
- ☐ Land use optimization studies.

☐**Condition Survey and Reports**

- ☐ Infrastructure health monitoring and life-cycle analysis.

<input type="checkbox"/>	Cost Estimating/Budget
	<input type="checkbox"/> Value engineering and cost control measures.
<input type="checkbox"/>	Assessments and Reports
	<input type="checkbox"/> Utility infrastructure needs assessment.
	<input type="checkbox"/> Public safety and accessibility evaluations.
Design	
<input type="checkbox"/>	General Civil Engineering
	<input type="checkbox"/> Site development and grading design.
<input type="checkbox"/>	Road Design
	<input type="checkbox"/> Multimodal transportation planning.
	<input type="checkbox"/> Pavement and geometric design.
<input type="checkbox"/>	Sewer
	<input type="checkbox"/> Transmission and distribution design
	<input type="checkbox"/> Advanced hydraulic modeling for sewer systems.
<input type="checkbox"/>	Storm Drain and Storm Water Pollution Prevention
	<input type="checkbox"/> Transmission and distribution design
	<input type="checkbox"/> Detention basin design and stormwater reuse systems.
	<input type="checkbox"/> Erosion control plans and low-impact development (LID) practices.
<input type="checkbox"/>	Water Systems and Treatment
	<input type="checkbox"/> Transmission and distribution design
	<input type="checkbox"/> Water quality analysis and treatment design.
	<input type="checkbox"/> Distribution and pumping systems.
<input type="checkbox"/>	Surveying
	<input type="checkbox"/> Topographic, boundary, and construction surveys.
	<input type="checkbox"/> Utility and subsurface utility engineering (SUE).

<input type="checkbox"/>	Geotechnical Services <ul style="list-style-type: none"> <input type="checkbox"/> Boring, Analysis, and Peer Review <input type="checkbox"/> In-situ soil testing and foundation design. <input type="checkbox"/> Reporting, Studies, and Evaluation <input type="checkbox"/> Slope stability analysis.
<input type="checkbox"/>	Transportation, Traffic Signalization, and Studies <ul style="list-style-type: none"> <input type="checkbox"/> Traffic flow optimization and signal timing. <input type="checkbox"/> Pedestrian and bicycle facility design. <input type="checkbox"/> Traffic related studies (e.g. TIS, warrant)
<input type="checkbox"/>	Structural <ul style="list-style-type: none"> <input type="checkbox"/> Bridge design and structural retrofitting.
<input type="checkbox"/>	Railroad Services <ul style="list-style-type: none"> <input type="checkbox"/> Grade crossing improvements and coordination with rail operators.
<input type="checkbox"/>	Floodplain Evaluation and Management <ul style="list-style-type: none"> <input type="checkbox"/> Climate-resilient flood mitigation strategies. <input type="checkbox"/> Floodway delineation and no-rise certifications. <input type="checkbox"/> Hydraulic and hydrologic modeling (e.g., HEC-RAS, SWMM). <input type="checkbox"/> Floodplain restoration and enhancement design. <input type="checkbox"/> FEMA compliance reviews and certifications. <input type="checkbox"/> Regional stormwater master planning. <input type="checkbox"/> Watershed management and sediment transport analysis.

<input type="checkbox"/>	Landscape Architecture <ul style="list-style-type: none"> <input type="checkbox"/> Site planning and design for parks, open spaces, and public areas. <input type="checkbox"/> Integration of native and sustainable plant species. <input type="checkbox"/> Hardscape and greenscape coordination. <input type="checkbox"/> Pedestrian and recreational pathway design. <input type="checkbox"/> Irrigation system design and water-efficient landscaping practices.
<input type="checkbox"/>	Computer Aided Drafting <ul style="list-style-type: none"> <input type="checkbox"/> Integration of GIS and CAD for design documentation.
Construction	
<input type="checkbox"/>	Administration and Management Services <ul style="list-style-type: none"> <input type="checkbox"/> Contractor performance monitoring and dispute resolution.
<input type="checkbox"/>	Quality Assurance and Materials Testing <ul style="list-style-type: none"> <input type="checkbox"/> Asphalt, concrete, and soil compaction testing. <input type="checkbox"/> Independent verification of contractor-provided testing results. <input type="checkbox"/> Quality assurance inspections for compliance with project specifications. <input type="checkbox"/> Certification of materials and workmanship by accredited laboratories. <input type="checkbox"/> Detailed reporting and documentation to regulatory agencies.
<input type="checkbox"/>	Field Engineering and/or Inspection <ul style="list-style-type: none"> <input type="checkbox"/> Site-specific safety compliance and inspection. <input type="checkbox"/> Quality assurance inspections for compliance with project specifications.
<input type="checkbox"/>	Public Involvement <ul style="list-style-type: none"> <input type="checkbox"/> Community engagement and public relations for construction impacts.
Emerging and Specialized Services	
<input type="checkbox"/>	Environmental Engineering: <ul style="list-style-type: none"> <input type="checkbox"/> Sustainable infrastructure and energy-efficient design.

<input type="checkbox"/>	Resiliency and Emergency Management: <ul style="list-style-type: none"><input type="checkbox"/> Post-disaster infrastructure recovery planning.
<input type="checkbox"/>	Technology Integration: <ul style="list-style-type: none"><input type="checkbox"/> Smart traffic management systems and IoT solutions.
<input type="checkbox"/>	Funding Assistance: <ul style="list-style-type: none"><input type="checkbox"/> Grant application and compliance support for state and federal funding.

The list provided in this RFP outlines general work typically requested by Ogden City. Responding firms should only indicate the specific items they will directly perform under this agreement. Joint ventures, partnerships, or subcontracting arrangements are not permitted for this solicitation. Any additional services or qualifications a firm wishes to highlight should be included in the appendix of the proposal. Ogden City reserves the right to verify all submitted information and to determine compliance with the terms of this RFP.

OGDEN CITY PROFESSIONAL DESIGN SERVICES - RFP

COMPANY INFORMATION

Company name:	
Address:	
Telephone number:	
Designated Representative:	

CHECKLIST – FACILITY PROJECTS

<input type="checkbox"/>	Electrical <ul style="list-style-type: none"><input type="checkbox"/> Electrical system design, including energy-efficient solutions.<input type="checkbox"/> Power distribution, lighting, and backup power systems.<input type="checkbox"/> Fire alarm and low-voltage systems.<input type="checkbox"/> Renewable energy integration (solar, wind, geothermal, battery storage).<input type="checkbox"/> Electric vehicle charging infrastructure
<input type="checkbox"/>	Mechanical <ul style="list-style-type: none"><input type="checkbox"/> HVAC design and optimization for energy efficiency, including electric heat pumps.<input type="checkbox"/> Plumbing and piping systems, including water conservation strategies.<input type="checkbox"/> Fire protection and sprinkler system design.<input type="checkbox"/> Building automation and control systems.
<input type="checkbox"/>	Building Envelope Integrity (Includes Structural, Water Intrusion) <ul style="list-style-type: none"><input type="checkbox"/> Structural integrity analysis and remediation.<input type="checkbox"/> Waterproofing and moisture intrusion prevention.<input type="checkbox"/> Thermal performance and energy conservation measures.

<input type="checkbox"/>	<ul style="list-style-type: none"> Roof system evaluations and replacement designs.
<input type="checkbox"/>	Structural (Buildings/Facilities) <ul style="list-style-type: none"> Building foundation and framing design. Seismic retrofitting and resilience planning. Renovation and adaptive reuse of historic structures. Structural assessments for code compliance.
<input type="checkbox"/>	Environmental Engineering including assessments, remedial design, and oversight <ul style="list-style-type: none"> Environmental assessments and remediation planning. Oversight of hazardous materials abatement (e.g., asbestos, lead). Air quality and ventilation system evaluations. Compliance with state and federal environmental regulations.
<input type="checkbox"/>	Site (oversight, Federal and State Compliance, etc.) <ul style="list-style-type: none"> Federal and state compliance for land development. Site grading, drainage, and erosion control. Utility coordination and infrastructure layout. Permitting and zoning compliance.
<input type="checkbox"/>	Landscape Architecture <ul style="list-style-type: none"> Design of parks, plazas, and open spaces. Sustainable and native landscaping strategies. Irrigation system design with water-efficient solutions. Pathways, recreational spaces, and outdoor facility planning.
<input type="checkbox"/>	Architectural Services <ul style="list-style-type: none"> Comprehensive building design and space planning. Interior design and material selection. Feasibility studies and conceptual designs.

Professional Design Services - Request for Proposal

<input type="checkbox"/>	<ul style="list-style-type: none"><input type="checkbox"/> Adaptive reuse and historic preservation architecture.<input type="checkbox"/> Sustainable building design and LEED certification guidance.
<input type="checkbox"/>	Structural Testing <ul style="list-style-type: none"><input type="checkbox"/> Load testing of structural components and assemblies.<input type="checkbox"/> Non-destructive testing (NDT) methods such as ultrasonic, magnetic particle, and radiographic testing.<input type="checkbox"/> Testing of steel reinforcement and connections for weld integrity.
<input type="checkbox"/>	Specialty Testing <ul style="list-style-type: none"><input type="checkbox"/> Fireproofing material adhesion and thickness verification.<input type="checkbox"/> Waterproofing and moisture intrusion performance testing.<input type="checkbox"/> Curtain wall and window assembly water and air infiltration testing.
<input type="checkbox"/>	Third-Party Oversight and Reporting <ul style="list-style-type: none"><input type="checkbox"/> Independent verification of contractor-provided testing results.<input type="checkbox"/> Quality assurance inspections for compliance with project specifications.<input type="checkbox"/> Certification of materials and workmanship by accredited laboratories.<input type="checkbox"/> Detailed reporting and documentation to regulatory agencies.
<input type="checkbox"/>	Electric vehicle charging infrastructure

The list provided in this RFP outlines general work typically requested by Ogden City. Responding firms should only indicate the specific items they will directly perform under this agreement. Joint ventures, partnerships, or subcontracting arrangements are not permitted for this solicitation. Any additional services or qualifications a firm wishes to highlight should be included in the appendix of the proposal. Ogden City reserves the right to verify all submitted information and to determine compliance with the terms of this RFP.

OGDEN CITY PROFESSIONAL DESIGN SERVICES - RFP

COMPANY INFORMATION

Company name:	
Address:	
Telephone number:	
Designated Representative:	

CHECKLIST – BUILDING INSPECTION SERVICES

<input type="checkbox"/>	Geotechnical Peer Review <ul style="list-style-type: none"> <input type="checkbox"/> Assessment of soil investigation reports and laboratory testing results. <input type="checkbox"/> Validation of foundation design recommendations, including bearing capacity and settlement analysis. <input type="checkbox"/> Review of slope stability models and proposed mitigation measures. <input type="checkbox"/> Evaluation of seismic risk assessments and liquefaction analyses. <input type="checkbox"/> Review and Assessment of Geological Hazard Studies
<input type="checkbox"/>	Structural Peer Review (requires a structural engineer with current licensure) <ul style="list-style-type: none"> <input type="checkbox"/> Analysis of structural design for compliance with applicable codes and standards (e.g., IBC, ACI, AISC, ASCE). <input type="checkbox"/> Verification of load calculations, including live, dead, wind, and seismic loads. <input type="checkbox"/> Review of construction material specifications and testing requirements. <input type="checkbox"/> Examination of connection designs, including welds and bolted joints.

<input type="checkbox"/>	Structural inspections with associated reporting <ul style="list-style-type: none"> <input type="checkbox"/> On-site structural inspections by licensed engineers to assess code compliance. <input type="checkbox"/> Reporting in alignment with standards such as ASCE 41-13 Tier 1 Observation Reports. <input type="checkbox"/> Evaluation of existing structures for retrofitting or adaptive reuse. <input type="checkbox"/> Identification of deficiencies and recommendations for corrective actions. <input type="checkbox"/> Monitoring during construction to verify adherence to approved designs and specifications.
<input type="checkbox"/>	Specialized Technical Evaluations <ul style="list-style-type: none"> <input type="checkbox"/> Noise and vibration analyses for projects near sensitive receptors or in urban areas.
<input type="checkbox"/>	Building Inspection with associated reporting (must be licensed as a Building Inspector in the State of Utah)
<input type="checkbox"/>	Interdisciplinary Peer Reviews: <ul style="list-style-type: none"> <input type="checkbox"/> Collaborative reviews involving experts from multiple disciplines (e.g., geotechnical, structural, environmental). <input type="checkbox"/> Identification of cross-discipline impacts, such as how geotechnical findings affect structural design.
<input type="checkbox"/>	Commercial building plan review (structural and nonstructural, mechanical, plumbing, electrical, energy conservation, accessibility)
<input type="checkbox"/>	Residential building plan review (structural and nonstructural, mechanical, plumbing, electrical, energy conservation, accessibility)
<input type="checkbox"/>	Review and Assessment of Geological Hazard Studies
<input type="checkbox"/>	Appeals and Dispute Resolution: <ul style="list-style-type: none"> <input type="checkbox"/> Procedures for addressing applicant appeals to review findings. <input type="checkbox"/> Resolution pathways for disputes, including mediation and additional peer reviews.

The list provided in this RFP outlines general work typically requested by Ogden City. Responding firms should only indicate the specific items they will directly perform under this agreement. Joint ventures, partnerships, or subcontracting arrangements are not permitted for this solicitation. Any additional services or qualifications a firm wishes to highlight should be included in the appendix of the proposal. Ogden City reserves the right to verify all submitted information and to determine compliance with the terms of this RFP.