



**Ogden City Corporation**  
**Request for Proposal**

**Parking Hardware & Software System**

**Q & A**

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1. Does the City serve as the Merchant of Record or would they like the Vendor to serve as the Merchant of Record?
  - a. The city is open to either option. We can go into greater details at the pre-proposal meeting.
2. How many citations does the City issue each year?
  - a. 2023- Issued 5,173 citations
  - b. 2024- Issued 4,602 citations
3. Are the off-street spaces in surface lots or garages?
  - a. The RFP is for three (3) off street parking locations.
    - i. Wonderblock garage,
    - ii. Municipal parking lot, and
    - iii. Ogden Airport.
4. Does the City already have EV Charging stations installed or are they looking to procure EV charging stations? If the City already has them, who is the provider?
  - a. We have several EV charging stations installed. We are looking at procuring additional stations but that will not be part of this bid.
  - b. The hardware provider is currently Lite-On. We have not decided whether to use the same company for future EV stations.
5. Will the winning contractor of this RFP provide the enforcement staff for the LPR vehicles or will the contractor who wins the future RFP for a "parking system management firm" provide the staff to operate the LPR vehicles?
  - a. No, the winner of this bid will not provide enforcement staff for the LPR vehicles. The RFP is for purchase of parking software and hardware only.

6. Is the City requiring the Contractor to integrate with any gates at the garages or any off-street parking lots?
  - a. **None of Ogden City's parking locations will require integration for parking gates.**
7. Can you please provide details on the PARCS equipment that will require essential integrations?
  - a. **We currently have 2 payment kiosks that are located at the Ogden Airport.**
8. Is the City looking for the Proposers to provide a mobile LPR solution as part of this bid? If so, please clarify how many units the city is considering, and the vehicle make and model that will be outfitted.
  - a. **Yes, we are looking at the proposer to provide a mobile LPR solution.**  
**Currently we are considering 2 LPR vehicles. The vehicles that will be equipped will be Ford Edges**
9. Is the City open to automated LPR enforcement on the garages in the response?
  - a. **Yes.**
10. Do you currently offer a mobile payment option to your parkers? If so, who do you use?
  - a. **Yes, we currently use Park Mobile.**
11. Can you please provide more details on your parking permit program?
  - a. How many permits do you sell annually?
    - i. **Currently we do not charge for permits.**
    - ii. **We issue 700 permits for business entities and their employees, and 200 for residential permits.**
  - b. Do you have a mix of short-term and long-term parking permits?
    - i. **Currently all of our permits are long term parking permits**
  - c. What is the mix of parkers (i.e. guest, resident, business, etc.)?
    - i. **half business and residents the rest are guests**
  - d. What is the permit fee structure and options for parking?
    - i. **There is no fee structure for our permits as of now.**

12. The bid mentions multispacer meters. Can you please indicate how many meters and the locations for the meters?

- a. 5-6. 4 meters at Wonderblock, 1 at the Airport, and 1 possible at the Municipal building.

13. Does the City currently utilize EV chargers, or is the expectation that the proposer provides EV chargers as part of this bid?

- a. Ogden City has 4 EV charging stations installed at the Municipal building parking lot with plans for additional EV charging stations at other locations in the future. The proposer is not expected to provide EV charging stations as part of the submittal.

14. Could you please confirm whether Ogden will accept proposal responses for individual portions of the scope, such as exclusively mobile payments, parking enforcement, or other specific components?

- a. Ogden requires that all portions of the scope of work outlined in the RFP be addressed in your proposal. Proposals should provide comprehensive solutions encompassing all components, including mobile payments, parking enforcement, violations, and permits.