

Park Strip Lawn Conversion Program

Program Summary

The Park Strip Lawn Conversion program is designed to conserve water while enhancing the landscaped area between the curb and sidewalk, commonly known as the park strip. This program is offered to Ogden City homeowners of single-family properties. The incentive will apply to the entire landscaped length of the park strip up to 8 feet in depth. Successful applicants could receive up to \$2.50 per square foot of converted water-efficient landscaping within the park strip. Park strip must be within the public right-of-way.

Application Process

To ensure positive implementation of the program, Ogden City is requiring an application, education, review, and inspection process. This process will include multiple steps, where an applicant will become educated on water efficient landscaping practices by meeting with city staff and watching a mandatory class, presented by Weber Basin Water Conservancy District. The applicant will then be prepared to design and submit plans for review and obtain necessary permits. The following process outlines what is required to receive the incentive.

Preliminary Planning Phase

Applicant must first create an account at <https://mywater.weberbasin.gov/> and fill out the required information for the program. The applicant will then meet with the Ogden City Planning Department. The homeowner will be provided agreements with Ogden City and Weber Basin Water Conservancy District. The Participation Agreement will need to be signed and notarized. The applicant must also supply a W-9 form.

The applicant will then schedule a site visit with the Ogden City Water Conservation Coordinator (801-629-8329) to assess the current site conditions, such as existing plant materials and irrigation. During the site visit, the Conservationist will take measurements, photos of the park strip, and discuss the program details, such as resources, design ideas, mandatory class information, and application requirements.

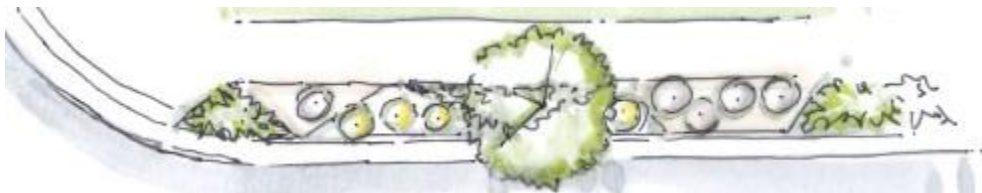
The applicant will be required to watch the mandatory Weber Basin "Flip your Strip" course. The course curriculum will cover basics regarding water efficient design principles, plant and irrigation materials, installation of plant and irrigation materials, and general maintenance. This will prepare the applicant for the next steps in the process to design and install a water-efficient park strip. <https://weberbasin.gov/Conservation/RebateVideo>

Plan Review and Permitting

To ensure quality design and code compliance, the applicant is required to submit a detailed irrigation and landscape plan to the Planning Department for review. The landscape plan needs to show the various landscaping materials, including types of ground cover and plant species. The irrigation plan will need to show a proper drip irrigation setup, including a strainer and pressure regulating valve downstream of each zone valve. The system shall provide efficient distribution and match the water demand of the specified vegetation while limiting waste on non-irrigable areas. Irrigation systems supplied by culinary water shall adhere to current backflow requirements as outlined within Ogden City Municipal Code. A City Planner and the Water Conservationist will review the plans for compliance. Upon approval, the applicant will receive an approved set of plans and obtain a right of way permit. The applicant will need to work with the engineering department to obtain this permit and comply with standards for excavation in the right-of-way. If heavy equipment is used, contractor must be licensed and bonded. The applicant must schedule and complete an inspection with the Engineering right of way inspector before beginning work.

Inspections and Incentive

Initial inspections will be performed by the Water Conservation Coordinator and the Engineering Right of Way Inspector. The applicant will also be responsible for scheduling an inspection with the Water Conservation Coordinator before the irrigation system is buried. After a passed inspection is issued, the groundcover, plants, and trees may be installed. A final inspection shall be scheduled with the Water Conservationist after all work is completed. Additionally, a final inspection shall be scheduled with the Engineering Right of Way Inspector. The incentive payment will be issued after the final inspections are completed and all the required documentation is submitted and verified. The project must be completed within 10 months of application.



Park Strip Lawn Conversion Program Process

1. Apply through <https://mywater.weberbasin.gov> Wait for confirmation email from Ogden City. Park strip must be within the public right-of-way
2. Submit application and W-9 with Ogden City Planning Department. Sign and notarize participation agreement. Include parcel number and legal property description. This can be accessed with the Weber County Geo Gizmo at: <https://www3.co.weber.ut.us/gis/maps/gizmo2/index.html>
3. Call Ogden City Water Conservation Coordinator to schedule a site visit: 801-629-8329
4. Applicant must watch the Weber Basin Flip your Strip Class. <https://weberbasin.gov/Conservation/RebateVideo>
5. After site visit and class, submit detailed irrigation and landscape plans for review to planning@Ogdencity.com or in person at the Planning counter. Plans must include plant species, ground cover specifics, and proper irrigation setup.
6. After necessary corrections and approval of plans, the applicant will receive a final set of plans and permit. Call **811** to have utilities marked. Schedule inspection with Engineering Right of Way Inspector. Begin work after utilities are marked and inspector has performed site visit.
7. Schedule an irrigation inspection before irrigation system is buried. Call Conservation Coordinator: **801-629-8329**
8. After ground cover, plants, and trees are installed, schedule final inspections with **Water Conservation Coordinator** and **Engineering Right of Way Inspector**
9. Submit final paperwork including payment to contractors. Incentive payment will be issued to applicant after receipt of all required paperwork.

Park Strip Lawn Conversion Program Incentive Application



Applicant must have applied for program through *mywater.weberbasin.gov*

Permit# _____

Please provide the following information:

Applicant: _____ Phone: _____

Applicant's address: _____
(City) (State) (Zip code)

E-mail: _____

I am the: ☐ property owner

If heavy equipment is used, work must be performed by a licensed and bonded contractor.

Address of qualified property: _____

Property Qualifications

Property Use: ☐ Single-Family

Does the property have a park strip within the public right-of-way that is landscaped with lawn? (A park strip is the area between the curb and gutter and a sidewalk)

☐ Yes ☐ No*

(* Property does not qualify for program)

Park Strip Information

Irrigation:

1) Existing Irrigation: ☐ Yes ☐ No

2) Irrigation Type: ☐ Spray ☐ Drip

3) Irrigation Source: ☐ Culinary ☐ Secondary

Street Trees:

1) Existing Street Trees: ☐ YES ☐ NO

If yes, how many street trees? _____

Total area will be measured by Ogden City personnel at site visit. Total (Sq-ft) _____

To the best of my knowledge, all statements and information contained in this application and attached exhibits are true and correct.

I authorize Ogden City Water Conservationist to enter the property for inspection of site conditions.

By signing this application, I acknowledge that I have read and understand all requirements.

(signature)

(date)

Final Authorization (Water Conservation Coordinator)

(signature)

(date)

If you have any questions, please call or email the Planning Department at 801-629-8922

Planning@OgdenCity.com Submit application to:

Ogden City Planning
2549 Washington Blvd, Suite 140,
Ogden, Utah 84401.

Park Strip Lawn Conversion Program
PARTICIPATION AGREEMENT

This Park Strip Lawn Conversion Program Agreement ("Agreement") is made between Weber Basin Water Conservancy District ("District"), Ogden City and _____ (collectively, "Participant"), the owner(s) of the home located at _____ ("Home").

Tax ID: _____
(Parcel Number)

Property Description: **(Property Legal Description)**

Participant and the District agree as follows:

1. Purpose and Nature of the Park Strip Lawn Conversion Program ("Program")
 - A. The Program is designed to provide Participant with a rebate for removing and replacing the turf grass ("Lawn") with water-efficient landscaping within Participant's park strip, and for thereafter maintaining the water-efficient landscaping in the park strip consistent with the terms of this Agreement (hereinafter referred to as the "Conversion").
 - B. Participant owns a Home located within the District's service area and specifically Ogden City, and Participant's existing park strip is landscaped with lawn that is living and well- maintained.
 - C. As funding allows the District and Ogden City will provide a rebate to Participant following successful removal and replacement of the park strip Lawn, as described in this Agreement.

2. Pre-Conversion Eligibility

- A. Authorization to Proceed – Participant’s receipt of a fully executed copy of this Agreement constitutes notice to Participant to proceed with park strip lawn Conversion, as provided by this Agreement.
- B. Qualifying Areas – A park strip is defined as the landscaped area between the sidewalk and back-of-curb, lying adjacent to and contiguous with Participant’s Home.

3. Requirements for the Converted Park Strip

- A. Living Plant Cover – All Lawn shall be removed from Participant’s park strip. At completion, converted park strips must contain enough plant material (perennials and shrubs) to comply with local code and District program requirements at the time of Agreement execution. Plants shall not exceed 24 inches in height at maturity. Information on mature plant sizes and water requirements can be found on nursery plant tags or <<https://weberbasin.com/Conservation/PlantInfo>>.
- B. Efficient Irrigation – Converted park strips must be watered by a drip irrigation system equipped with a filter, pressure regulator and emitters. Only one type of drip irrigation can be used for each zone, and the system must be free of leaks and malfunctions. Each drip emitter must be rated at 5 gallons per hour (gph) or less. Bubblers, micro-spray emitters and soaker hoses are not allowed. Drip irrigation zones for the park strip can also be used for other planted areas in Participant’s landscape, but not for any lawn areas. If the park strip replanting is proposed to use rock mulch and street trees, the existing or proposed street trees may be watered by hand if no irrigation system exists in the park strip.
- C. Surface Treatments – Converted park strips must be covered by at least 3 inches of mulch permeable to air and water. Common surface treatments include rock, bark, compost and ungrouted stepping stones. Living groundcovers shall qualify as mulch when planting density assures 100% living plant cover. If weed barrier fabric is used, it must be permeable to air and water. Concrete or other impermeable treatments do not qualify for this program. If an area of the park strip is susceptible to storm-water runoff, measures must be taken to ensure mulch material will not wash out of the park strip.
- D. Ongoing Agreement – Participant shall hereafter maintain the park strip in the converted manner and shall not at any time replant any lawn in the park strip. This Agreement shall be binding on Participant and Participant’s successors in interest.

4. Terms of the Program

- A. Eligibility – Any park strip conversion required by governmental code, ordinance, or policy is ineligible for this Program. Park strips previously declared ineligible by the District or Ogden City will not be reconsidered for eligibility. Completion of District educational class specific to participation in this program is required.
- B. Important Timelines and Deadlines – Within 10 months of District's execution of this Agreement and Participant's receipt of a fully executed Agreement, Participant shall complete the park strip conversion and notify Ogden City. Ogden City will then inspect the completed conversion for compliance. If the conversion fails inspection, the Participant will be granted 60 days or the remainder of the 10 month period, whichever is greater, to notify Ogden City and attain compliance through a subsequent final inspection. This Agreement terminates upon failure of final inspection or upon payment of the rebated.
- C. Rebate Amounts and Limits – As funding allows, the District will pay the Participant a rebate in the amount of \$1.25 per square foot if participant attends a park strip class offered by the District prior to removal of turf. As funding allows, Ogden City will offer an additional \$1.25 per square foot . Square footage shall be determined by the District and Ogden City, in their joint sole discretion. Only one rebate shall be paid by Ogden City for both Weber Basin and Ogden City's combined total. Rebates will only cover a maximum 8 foot wide park strip. Rebates will be paid in the form of a check, made payable to the Participant within 30 days of a successful final inspection.
- D. Requirement to Sustain the Conversion – Following receipt of a rebate, Participant shall (i) sustain the park strip conversion in accordance with Section 3 of this Agreement; (ii) never reinstall lawn within the park strip; and, (iii) repay the District and Ogden City for the rebate, in full within 30 days from the District's demand, if Participant reinstalls, or allows to be reinstalled, Lawn within the park strip. This subparagraph shall survive termination of this Agreement, and shall be binding on any and all of the Participant's successor's in interest
- E. Other Responsibilities of the Participant – The Participant shall comply with all applicable laws, policies, codes, ordinances and covenants regarding the park strip landscape. Quality and appearance of the conversion are the responsibility of the Participant. Hazardous plant materials, including plants that block site lines, plants that block walkways, or thorn covered plants will not be approved by the District. Rebates may be considered taxable income to Participant. For rebates of \$600 or more, the Participant shall complete an Internal Revenue Service (IRS) Form W-9 and submit it to Ogden City prior to receiving payment. Ogden City shall subsequently issue an IRS Form 1099-MISC to the Participant when applicable.

- F. Use of Information – The District hereby is authorized by Participant to use Participant's contact information to communicate regarding Participant's participation in the Program, to use and publish photographic or video images of Participant's landscape for training, public relations or marketing purposes, and to use Participant's water use information for improving the Program and research purposes.

5. Limits of the District's Responsibility

- A. Except for the rebate, the District and Ogden City will not be responsible for any cost, expense, or work related to the Program, including but not limited to demolition, disposal, material, installation, planting, irrigation, proper functioning and maintenance.

6. Release

- A. Participant hereby agrees to indemnify, defend, and hold harmless the District and Ogden City, its agents, employees, officers, Trustees, assigns and successors from and against all claims, demands, causes of action, liability or judgement of any kind, including attorney's fees and costs, which directly or indirectly arise from or are related to the Program and/or to this Agreement.
- B. Participant hereby agrees to release the District and Ogden City and its agents, employees, officers, Trustees, assigns and successors, from liability for loss or damage of every description or kind whatsoever which may result from or be related to the Program and/or to this Agreement, provided the loss or damage was not due solely to the negligence of the District.

7. Representations

- A. Participant represents that Participant has authority to execute this Agreement and to participate in the Program. Participant also represents that there are no other agreements between the District, Ogden City and Participant, oral or written, concerning the Program, or any subject matter set forth in this Agreement.

"Participant"

Date: _____
Date: _____

STATE OF)
 : ss.
COUNTY OF)

On the _____ day of _____, 20____, before me, _____
_____ a notary public, personally appeared _____
_____, proved on the basis of
satisfactory evidence to be the person(s) whose name(s) (is/are) subscribed to this instrument
and acknowledged (he/she/they) executed the same.

Notary Public Signature

(SEAL)

"District"

By: _____ Date: _____
Its: _____

Ogden City

By: _____ Date: _____

Completion period expires _____