



**CITY OF OGDEN**  
**WASTE HANDLING AND MANAGEMENT PRACTICES**  
*Guidance Manual and  
Standard Operating Procedures*

**Prepared by:**

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## Purpose

The purpose of this document is to provide guidance on local disposal methods and contacts for different types of waste from activities conducted by or overseen by Ogden City staff, residents, or those doing business within the City. In addition, this manual outlines how to prevent discharges from refuse receptacles kept on Ogden City properties and other locations, which could cause pollutants to enter Ogden City's storm water system. Since storm drain systems are not connected to a sanitary sewer treatment plant, water traveling through the storm drain system flows directly to local streams, rivers, and lakes untreated. As defined in Ogden City Code, it is illegal to dump or discharge any non-storm water substances to the City's storm sewer system.

***Please help us protect our storm water by reporting improper waste disposal methods to:***

<b>City of Ogden Illicit Discharge Hotline</b>
Phone: (801) 629-8271
After Hours: (801) 629-8221
<b><i>For emergencies, call 911</i></b>

## Responsibility

Waste management is a shared responsibility that falls on the whole community. While Ogden City is responsible for organizing the management and collection of various types of waste within the City, private individuals, property owners, and people doing business in Ogden hold responsibilities for managing the waste they generate. Various groups, along with their responsibilities relating to waste disposal practices within Ogden City are described below.

### *Ogden City Public Works Department*

Ogden City's Engineering, Waste Management, and Storm Water Divisions are responsible for working with staff to keep this document up to date and revised as needed. Ogden City Engineering and Storm Water Crew will coordinate efforts to respond to any illicit discharges that may occur.

### *Managers and Supervisors*

Managers and Supervisors are responsible for ensuring compliance with this procedure. Managers are to train their staff in the proper disposal of waste materials to prevent spills of potential pollutants into the storm water system.

### *Ogden City Staff*

Ogden City staff must follow correct procedures in accordance with this SOP. Staff are responsible for determining the type of waste they need to dispose of and the appropriate procedure to ensure it is disposed of properly. Staff are also responsible for reporting instances of leakage, missing covers, or misuse of material receptacles.

### *General Public*

Ogden's residential and general public, as well as those conducting business within the City such as, but not limited to, representatives of institutions, industrial and commercial facilities, developers, and contractors, have the responsibility to follow appropriate procedures for the disposal of waste they generate to reduce the environmental effect that comes from improper waste disposal practices.

## Local Waste Disposal and Recycling Contacts

The table below provides various waste disposal and recycling contacts local to Ogden City that are mentioned throughout this document.

**Table 1: Local Waste Disposal and Recycling Contacts**

Waste Type	Agency	Contact	Address
Municipal Solid Waste 'Garbage'	Ogden City Waste Management Division	(801) 629-8271	133 W 29th Street Ogden, UT 84401
Recyclable Items (see Table 4)	Ogden City Recycling		
Green Waste (see Table 3)	Ogden City Green Waste		1845 Monroe Blvd Ogden, UT 84401
Glass	Ogden City Glass Recycling	<ul style="list-style-type: none"> <li>1845 Monroe Blvd (Green Waste Site)</li> <li>2828 Harrison Blvd (N/E Corner Parking Lot)</li> <li>502 Wall Ave. (Ball Park Parking Lot)</li> </ul>	
Household Hazardous Waste (see Table 2) Green Waste (Clean Grass & Leaves) E-Waste (TVs & Monitors only)	Weber County Transfer Station	Admin: (801) 399-8803 Compost: (801) 726-8212	867 West Wilson Lane Ogden, Utah 84401
Construction & Demolition (C&D) Materials Fill Dirt (see Table 6)	Weber County Class VI C&D Landfill <i>Moulding &amp; Sons Landfill</i>	(801) 399-9994 mouldinglandfill@aol.com	10485 West 900 South Ogden, Utah 84404
Recyclable Items (see Table 4)	Recycled Earth	(801) 452-6143	3027 Midland Dr Ogden, UT 84401
Various Metals and More (see Table 5)	Bloom Recyclers	(801) 393-5396	690 Exchange Rd Ogden, UT 84401
Asbestos Containing Materials (ACM)	Utah Department of Environmental Quality (DEQ) Division of Air Quality (DAQ) Asbestos Program	(385) 277-1055 asbestos@utah.gov	195 North 1950 West Salt Lake City, UT 84116
Prescription Drug Drop Off	Weber County Sheriff's Office Lobby	(801) 778-6602	1400 Depot Dr Ogden, UT 84404
Electronic Recycling	Staples	(801) 392-4222	4043 Riverdale Road Ogden, UT 84405
	Best Buy	(801) 395-0045	1093 West Riverdale Rd Riverdale, UT 84405
Plastic Bag/Wrap Recycling	Smiths	(513) 762-4000	1485 Harrison Blvd Ogden, UT 84404
	Wal-Mart	(801) 917-1026	1959 Wall Ave Ogden, UT 84401

**Note:** Reference to any specific commercial products, processes, or services, or to any trade, firm, or corporation is for the information and convenience of the public, and does not constitute endorsement, recommendation, or favoring by the City of Ogden, or its officers, employees, or agents. Ogden accepts no responsibility in the waste management practices of any private entities mentioned. Any list of organizations providing services that may be of interest to the public is not intended to be a complete list and is not regularly updated. Fees may apply. Please contact each agency directly for further details on fees and types of waste accepted.

## Types of Waste and Recommended Disposal Practices

Waste comes from a variety of sources such as individuals, homes, schools, offices, hospitals, and industries. Improper handling and disposal of waste can have a detrimental impact on the surrounding environment. Management practices differ based on the type of waste being handled. This section of the document describes Ogden's recommended best management practices for common types of waste generated in an urban environment.

### Municipal Solid Waste

Municipal solid waste, commonly referred to 'trash', 'refuse', or 'garbage', consists of everyday items that are used and discarded into the green cart or general waste refuse receptacle for pick up by Ogden City Waste Management Division. Green carts are provided to Ogden residents for weekly curbside pickup as part of the City's garbage services. While municipal solid waste is not regulated for special disposal, recyclable materials should be separated from this material and placed into the nearest blue recycling cart or delivered to the appropriate recycling facility. Refer to the *Recyclable, Recoverable, or Reusable Materials* section of this document for local recycling options. Household Hazardous Waste should not be discarded into the general waste refuse receptacles. Items considered to be Household Hazardous Waste are described in further detail below. Ogden City has the right to terminate service in whole or in part if prohibited or unapproved materials are placed into residential garbage or recycling carts.

### Household Hazardous Waste (HHW)

Household hazardous waste (HHW) is anything in or around your home that is poisonous, flammable, corrosive, or toxic, as well as products (such as electronics) that contain certain harmful materials. Please refer to the manufacturer's guidelines on proper use and disposal of these products. Weber County Transfer Station accepts small quantities (5 gallons or less) of household hazardous waste. The table below gives guidance on household hazardous waste accepted at the Transfer Station. For specific questions regarding restrictions and associated fees, contact the Transfer Station directly.

**Table 2: Guidelines on HHW Accepted at Weber County Transfer Station**

Acceptable			Unacceptable
✓ Paint	✓ Automotive Products	✓ Fertilizers	✗ Asbestos
✓ Paint Thinner	✓ Household Cleaners	✓ Propane Tanks	✗ Free Liquid Waste
✓ Stain	✓ Batteries (Lead Acid)	✓ Gasoline	✗ Medical Waste
✓ Oil	✓ Batteries (Rechargeable)	✓ Kerosene Diesel Fuel	✗ Sewage or Sewage Sludge
✓ Antifreeze	✓ Pesticides		✗ Business Waste

### Liquid Household Hazardous Waste

Products, such as paints, cleaners, oils, and fertilizers contain hazardous ingredients that will harm the environment if used or disposed improperly. Ogden encourages residents to limit the use of these products when possible, follow manufacturer's recommendations on use and disposal, and avoid purchasing excess quantities. As stated above, Weber County Transfer Station accepts many types of liquid HHW. When delivering approved liquid hazardous waste to the Transfer Station, waste must be properly labelled and stored in a tightly sealed, disposable container. Cans with small amounts of residual paint can be opened and allowed to harden after which they can be thrown into the general trash.

### Weber County Transfer Station Re-Use Program

The Transfer Station has developed a re-use program where residents can take advantage of used paint, thinners, approved pesticides, and other miscellaneous materials brought in by the public. It is available during regular business hours.

### Prescription Medications

Prescription medicines should not be discarded in the general trash or flushed down the toilet. Safe disposal of prescription medicine and other medical waste helps the environment. Many local police departments or pharmacies provide prescription drug drop off boxes in Ogden. The Weber County Sheriff's Department offers a prescription drug drop off box in their lobby that is available during normal business hours. You may leave drugs in their original container, or seal them in a bag or other non-breakable container for disposal. Loose pills, needles, or other sharp objects are not accepted.

### Electronic Waste (E-Waste)

Electronic waste, commonly referred to as 'E-Waste' includes cell phones, computers, televisions, cameras, and other similar electronic devices. Electronic equipment can contain toxic compounds such as lead, mercury, cadmium, and brominated flame retardants that can leach into the soil and water supplies or contaminate our air if sent to landfills or incinerated. Electronics donation and recycling is a great way to help conserve resources and natural materials. Refer to the *Electronics Recycling* section below for further details.

### Green Waste

Ogden City offers a Green Waste Disposal Site as a free service provided to Ogden City residents who pay garbage fees. This facility also sells compost, mulch, rock chips and other similar materials. The table below gives guidance on what types of green waste is accepted at the site. For more information, visit contact the Green Waste site directly.

**Table 3: Guidelines on Waste Permitted at Ogden's Green Waste Site**

Acceptable	Unacceptable
✓ Brush	✗ Roots
✓ Leaves	✗ Stumps
✓ Grass	✗ Sod
✓ Small Tree Branches	✗ Dirt

### Pet Waste

Pet waste contains bacteria that has been known to cause illness in humans and can contaminate waterways. Therefore, pet waste should not be left in residential yards and other open spaces such as parks or trails. The most environmentally safe way of disposing of your dog's droppings is to flush it down the toilet, but another option is to bag it and dispose it into a green general waste cart. If residents are at a city owned facility with a pet, please locate any of the green pet waste labeled containers for proper pet waste disposal.

### Recyclable, Recoverable, or Reusable Materials

Recyclable materials can be diverted from disposal in a landfill and accepted by Ogden City's Recycling program. Staff and residents are responsible for properly sorting as much of their recyclable, recoverable, or reusable materials as possible to reduce Ogden City's environmental impact.

## Curbside Recycling Services

Blue carts are provided to Ogden City residents for curbside pickup services. The following table provides guidance on what is permitted to be recycled within the blue carts.

**Table 4: Guidelines on Waste Permitted in Blue Carts for Curbside Recycling Services**

Acceptable	Unacceptable	
✓ Clean plastics with labels #1 & #2 (water & soda bottles, milk jugs, laundry detergent, etc.)	<input type="checkbox"/> No plastic bags, wrap or film	<input type="checkbox"/> No needles or medical waste
✓ Household (kitchen) steel and aluminum cans	<input type="checkbox"/> No food waste, no soiled products	<input type="checkbox"/> No Styrofoam
✓ Clean, unwaxed, flattened cardboard	<input type="checkbox"/> No yard waste or grass	<input type="checkbox"/> No waxy or gloss paper items
✓ Clean Paper	<input type="checkbox"/> No clothes or shoes	<input type="checkbox"/> No batteries
	<input type="checkbox"/> No toys or bulk plastic items	<input type="checkbox"/> No containers with liquid
	<input type="checkbox"/> No glass	<input type="checkbox"/> No diapers
	<input type="checkbox"/> No shredded paper	<input type="checkbox"/> No plastic lined mail pouches

## Additional Local Recycling Options

Additional information on recycling options for items not permitted in the blue curbside recycling carts is provided below:

### Plastic Bags/Wraps Recycling

Plastic bags/wraps should not get recycled in curbside bins. They must be returned to participating drop-off locations such as retail stores such as Smiths and Wal-Mart for recycling.

### Glass Recycling

Ogden City provides residents with glass recycling options at three separate locations for free. Large containers marked 'Glass Recycling' are located at 1845 Monroe Blvd (Green Waste Site), 2828 Harrison Blvd (N/E Corner Parking Lot), and 502 Wall Ave. (Ball Park Parking Lot). These refuse receptacles will remain covered when not in use.

### Metal Recycling

Small quantities of household metals, including soda or aluminum cans, can be deposited in the blue recycling containers provided for residential pickup. Large quantities of metal such as vehicle parts, wires, castings, window frames, and many other metal items can be dropped off at or coordinated for pick up by a local scrap yard such as Bloom Recyclers. Also accepted are miscellaneous items such as lead/acid batteries, magnesium, glass, paper, and others. The following table provides guidance on what types of metals are accepted at Bloom Recyclers.

**Table 5: Guidelines on Waste Permitted at Bloom Recyclers**

Acceptable	Unacceptable	
✓ Aluminum	<input type="checkbox"/> Paper	<input type="checkbox"/> Mattresses or Carpet
✓ Brass	<input type="checkbox"/> Stainless Steel	<input type="checkbox"/> Styrofoam
✓ Copper	<input type="checkbox"/> Miscellaneous (glass, batteries, etc.)	<input type="checkbox"/> Yard Waste or Wood
✓ Ferrous Metals		<input type="checkbox"/> Window Glass or Mirrors
		<input type="checkbox"/> E-Waste (TVs, Monitors)
		<input type="checkbox"/> Hazardous Materials
		<input type="checkbox"/> Kegs or Sealed Tanks
		<input type="checkbox"/> Fiberglass

### Electronics Recycling

Many electronics including, but not limited to, TVs, computers, cell phones and other appliances can be recycled locally at various locations such as Staples and Best Buy. A few local electronic recycling locations have been provided in the Local Waste Disposal Contacts Table at the beginning of this document.

### Construction and Demolition (C&D) Materials

Construction and demolition (C&D) materials consist of the debris generated during the construction, renovation, and demolition of buildings, roads, and bridges. C&D materials often contain bulky and heavy materials, such as concrete, wood, metals, glass, and other building components. While major construction, renovation, and demolition projects are expected to have their own C&D refuse receptacle available on site, Ogden City recommends bringing these types of materials to the Weber County Class VI Construction & Demolition Landfill which is managed and operated by Moulding and Sons Landfill, LLC. The table below provides general guidelines on the types of waste accepted at this facility, but we encourage reaching out to the facility directly for clarification on acceptable waste and associated fees.

**Table 6: Guidelines on C&D Accepted at Weber County Class VI C&D Landfill**

Acceptable	Unacceptable
✓ Nonhazardous C&D waste defined by UAC R315-301-2(17)	✗ Railroad Ties
✓ Building Materials	✗ Hazardous Waste
✓ Packaging	✗ Polychlorinated Biphenyls (PCBs)
✓ Rubble <sup>1</sup>	✗ Household Waste
	✗ Special Waste
✓ Yard & Inert Waste	✗ Commercial Waste
✓ Soils	✗ Industrial Waste
✓ Contaminated Soils <sup>2</sup>	✗ Car & Truck Tires
✓ Waste Tires <sup>3</sup>	✗ Furniture, Appliances, Mattresses, & TVs
✓ Dead Animals	✗ Liquid Waste
✓ Clean Fill <small>Free of Charge</small>	

<sup>1</sup> Resulting from construction, remodeling, repair, abatement, rehabilitation, renovation, and demolition operations on pavements, houses, commercial buildings, and other structures

<sup>2</sup> Must contain less than 0.03 mg/kg Benzene, 13 mg/kg Ethylbenzene, 12 mg/kg Toulene, and 200 mg/kg Xylenes

<sup>3</sup> Must meet the requirements of UAC R315-320

### Asbestos-Containing Material (ACM)

Due to the overall hazard to the environment and human health, certain asbestos-containing materials (ACMs) are regulated and require specialized training and certification for handling and disposal. Please contact the Utah Department of Environmental Quality Division of Air Quality (DAQ) Asbestos Program for further information and a list of certified asbestos companies.

## **Waste Management Standard Operating Procedures**

All people within Ogden, including City staff, private individuals, property owners, and people doing business in Ogden, are expected to follow the Standard Operating Procedures (SOPs) described below as applicable.

### *Waste Storage*

- Place refuse receptacle in a convenient, easily observable area.
- Whenever possible, store garbage containers beneath a covered structure or inside to prevent contact with storm water.
- Locate refuse receptacles on a flat, hard surface that does not slope or drain directly into the storm drain system.
- Install berms, curbing, or vegetation strips around waste storage areas as needed to control storm water entering and leaving the site.
- Use refuse receptacles, and refuse receptacle with lids and without drain holes and keep lids closed when not in use.
- Use best management practices to ensure excess quantities of chemicals are not purchased. Storage areas should be checked regularly to ensure large quantities of chemicals are not accumulating, or any of these stored chemicals are leaking.

### *Waste Handling*

- Staff and residents are responsible for depositing their waste in the nearest appropriate trash can or general front load refuse receptacle, as appropriate.
- Staff and residents are responsible for ensuring that their material makes it into the refuse receptacle and debris is not left around the refuse receptacle as a result of their disposal efforts.
- Staff and residents are responsible for closing the lid or door to the refuse receptacle after depositing material inside.
- Staff whose responsibilities include emptying building refuse receptacle, are responsible for collecting material from buildings and depositing them in the nearest appropriate refuse receptacle.

### *Inspection and Maintenance*

- Keep areas around refuse receptacles clean of all litter or debris.
- Inspect refuse receptacles for leaks regularly, and have repairs made immediately by responsible party. Any City-owned leaking refuse receptacles or refuse receptacles without lids should be reported to Ogden City Waste Management Division.
- Wash out refuse receptacles as needed to keep odors from becoming a problem. Ensure wash waters do not enter the storm system.

### *Waste Pickup and Mobilization*

- Refuse receptacles to be emptied regularly to keep from overfilling.
- Refuse receptacles are on a routine service schedule to prevent overflowing refuse receptacles. Service schedules are periodically adjusted as needed to reflect user demands. Report City-owned overflowing refuse receptacles to Ogden City Waste Management Division