

# OGDEN CITY POLICE

## Office of the Chief

### Policy No: 40

|   |                                     |
|---|-------------------------------------|
| Subject<br>Major Events   | Effective Date<br>August 10, 2022   |
| Department<br>Police  | Replaces Policy Dated<br>March 2021 |
| Division<br>All Police Personnel  | Review Date<br>March 2024           |
| Authorized Signature<br> |                                     |

**NOTE: This rule or regulation is for internal use only and does not enlarge an officer's civil or criminal liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this directive, if proven, can only form the basis of a complaint by this agency, and then only in a non-judicial administrative setting.**

#### I. PURPOSE

The purpose of this policy is to provide uniform guidelines to each member of the Ogden Police Department in order for them to understand what is expected of them during a major event.

#### II. POLICY

It is the policy of the Ogden Police Department that all full-time sworn Police Officers, Community Service Officers, and Reserve Officers be available and respond when called upon during a major event.

#### III. DEFINITION

A major event is any incident of a severe nature which threatens to cause or causes the loss of life or injury and/or severe damage to property, requires extraordinary measures to protect lives and achieve recovery, and requires the services of additional personnel than those who are on duty when the event occurs.

#### IV. PROCEDURE

- A. The incident command system will be utilized in response to a major event to assist in the management of personnel and resources, and to

work effectively with other responding agencies. The duty officer will be the incident commander for the police department and will represent the department in the incident command post.

- B. The duty officer will, as soon as practical, determine the magnitude of the event and notify the Chief of Police. The duty officer will also determine what personnel will be needed for the event, keeping in mind to utilize all on-duty personnel before effecting call-back procedures. The duty officer must also be aware that the day-to-day operation of the police department must not be compromised.
- C. The duty officer will follow the procedures that are outlined in the Emergency Operations Plan.
- D. Police department personnel, including reserve officers, must ensure that they and their families are prepared at home for a major event, making sure that the family is well-stocked with disaster supplies and prepared emotionally for the potentiality of being from their parent or spouse during the event. Employees will make certain their families are safe and out of harm's way before reporting for duty during a major event. The duty officer will consider the on-duty personnel and allow them reasonable time to make certain that their families are secure. Under no circumstances will an on-duty officer leave his assignment to check his family without authorization of the duty officer.
- E. If the major event is an extensive catastrophe, such as a flood or an earthquake, all officers will assume that they are needed by the department to assist in handling the catastrophe, and report for duty as quickly as possible without being called.

#### V. MEDIA/PHOTOGRAPHER ACCESS

Authorized media representatives shall be provided escorted access to scenes of disasters, criminal investigations, emergencies, and other law enforcement activities as required by law.

Access by the media is subject to the following conditions:

1. The media representative shall produce valid media credentials that shall be prominently displayed at all times while in areas otherwise closed to the public.

2. Media representatives should be prevented from interfering and may be removed for interfering with emergency operations and criminal investigations.
3. Based upon available resources, reasonable effort should be made to provide a safe staging area for the media that is near the incident and will not interfere with emergency or criminal investigation operations.

An Emergency Operation should be handled in the same manner as a crime scene, except the media and/or photographers, should not be permitted within the inner perimeter of the event, subject to any restrictions as determined by the Incident Commander, or the Incident Commander's designee.

Press releases shall be in accordance with Ogden Police Policy 17 (Press Release) and Ogden City's Emergency Operations Plan in relation to the Information Support Function (ESF #15).

In the event of a declared Emergency Operation, the Police Department's Public Information Officer will work closely with the Chief of Police, or a designee of the Chief of Police in the Chief's absence, and members of the communication teams from the Mayor's Office, Fire Department and Emergency Management to ensure timely and accurate information is released to the public. Such information may include, but is not limited to:

1. Meeting locations.
2. Public Safety information
3. Emergency response locations.
4. Open Hospitals.
5. Locations of food and water distribution.
6. Disposition of the event.

## VI. TACTICAL ALERT STANDBY

- A. Officers may be placed on "tactical alert standby" status, while off duty, as a result of or in preparation of a major event. Those employees placed on a "tactical alert standby" status will remain fit for duty in accordance with Ogden City Employee Policies and Procedures Manual – 8-5: Fitness for Duty. Employees must also be available by phone for the duration of the "tactical alert standby" and respond in within a reasonable period of time. Employees will be compensated in accordance with Ogden City Employee Policies and Procedures Manual - 5-7: On Call Duty Pay.