



# Agenda Outline

## What to Expect at a Council Meeting:

The Ogden City Council agenda outlines the items the Council will consider at scheduled meetings. Agenda items generally follow this order unless modified by Council Leadership or the Council Executive Director:

1. **Roll Call:** Council members present and absent are identified
2. **Opening Ceremony:**
  - a. **Pledge of Allegiance:**
  - b. **Moment of Silence:**
  - c. **Acknowledgements:** Council members may briefly acknowledge special guests, upcoming events or celebrations, local, state or national observances
3. **Ceremonial Recognitions:** The Council may formally recognize individuals, groups, or causes through resolutions, proclamations, or citizen recognition awards.
4. **Requests to be on the Agenda:** Individuals or groups who requested and received approval to be placed on the official agenda come before the Council to present information of general community interest.
5. **Approval of Minutes:** The Council reviews and approves minutes from previous meetings
6. **Consent:** Consent items are routine matters or items that require no further discussion and are adopted by a single motion.
7. **Public Hearings:** Held for items requiring legal notice under state law or deemed necessary by the Council. Public input is accepted during the hearing and limited to three minutes or less per person, as determined by the Council Chair.

8. **Reports from Planning Commission:** Planning or administrative staff present Planning Commission recommendations.
9. **Reports from Administration:** The Mayor or a designated representative present information on agenda items.
10. **Unfinished Business:** Items previously considered by the Council are presented for further discussion or action.
11. **New Business:** Introduction of new items or issues for Council discussion.
12. **Public Comments:** Any individual may address the Council to share concerns or ideas relative to the city. Comments are limited to three minutes or less per person, as determined by the Council Chair.
13. **Mayor/Council Member Comments:** The Mayor, a designated representative, or Council members may comment on matters of city business.
14. **Closed Session:** Not open to the public. May only be held for specific reasons, such as personnel matters, litigation, real property transactions, or security issues.
15. **Adjournment:**