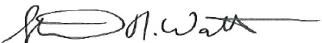


OGDEN CITY POLICE

Office of the Chief

Policy No: 22

Subject Line of Duty Death or Serious Injury	Effective Date March, 2018
Department Police	Replaces Policy Dated September, 2002
Division All Police Personnel	Review Date March 2024
Authorized Signature 	

NOTE: This rule or regulation is for internal use only and does not enlarge an officer's civil or criminal liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this directive, if proven, can only form the basis of a complaint by this agency, and then only in a non-judicial administrative setting.

I. PURPOSE

The purpose of this policy is to establish guidelines to be followed in the event an OPD employee is seriously injured or killed on duty.

II. POLICY

The policy of the Ogden Police Department is that all supervisors will follow the below listed procedures to ensure families of all deceased or injured employees are properly notified and cared for and the proper investigative procedures are employed with respect to the injury or death.

III. PROCEDURE WITH RESPECT TO FAMILY

When an employee is seriously injured or receives a fatal injury on duty, NO Officer or Employee will contact the involved employee's family or friends, nor cause or facilitate contact of the involved employee's family or friends, prior to official contact of the family by the Department's assigned representatives in accordance with this policy. Contact made prior to the official contact may result in misinformation and potential risk to family members. Contact of family members caused by any Officer or Employee prior to official contact by assigned Department representatives will result in serious disciplinary action.

When an employee is seriously injured or receives a fatal injury on duty, the Watch Commander, or a Sergeant designated by him, will:

- A. Ensure prompt transportation to City designated medical facilities where appropriate.
- B. Dispatch a Police Sergeant or Lieutenant, and a second officer in a Department vehicle, to the home of the involved Officer's spouse or appropriate family members. The Sergeant or Lieutenant will inform the appropriate persons of the situation and will transport the spouse or appropriate family member(s) to the appropriate facilities as required. The second officer will remain at the home and provide security or family support as needed until other family members, friends, or clergy can release the officer.
- C. Notify the Chief of Police and appropriate Division Commander of the situation.
- D. Ensure that a designated officer remains at the hospital with the officer's spouse or family member until other family members or clergy have arrived.
- E. Offer departmental support to the family in every appropriate and applicable way possible during the crisis.
- F. At the appropriate time make arrangements for critical incident debriefing for all people involved in the incident resulting in the injury or death.
- G. Brief oncoming Command and Staff personnel as to the status of the injured officer, along with the details of the incident. The Watch Commander will ensure all procedures have been followed before going off duty. The oncoming Watch Commander will ensure appropriate follow up and monitoring occur.
- H. The Division Commander will contact the Officer, spouse or designated family member and outline Worker Compensation benefits and make arrangements for those benefits to start at the appropriate time. Where appropriate, the Division Commander will also explain the benefits available in regard to short or long term disability insurance as appropriate.
- I. The Division Commander, or a designated representative, will continue to monitor the situation and ensure the family is receiving all benefits to which they are entitled.
- J. The name of the Officer(s) injured or involved in the incident will not be released to the press by anyone until the spouse or other appropriate

family member is notified, and the Chief of Police has authorized the information release. When the release has been authorized, the Department PIO will prepare a press release.

- K. In the event of a fatality, the Division Commander will, at the earliest possible convenience, meet with the family and ensure their needs are being met. The Division Commander will also inquire as to how the Department may be of assistance in the funeral arrangements and if the family desires a formal police funeral. After the funeral is over, at the convenience of the family, the Division Commander will meet with the family and ensure understanding of all applicable benefits available from Ogden City, the State of Utah, and the federal government.

IV. PROCEDURE WITH RESPECT TO INVESTIGATION OF INCIDENT

When a OPD employee receives a serious injury (injury so severe that death is likely) or receives a fatal injury while on duty, the Watch Commander will activate the Weber County protocol where the circumstances meet the requirements of the protocol. If the circumstances do not meet the requirements of the protocol, in-place departmental investigative procedures will be implemented.

In all such cases, the Watch Commander will direct, in addition to causing an appropriate investigative response, the following occur:

- A. Immediately secure the scene of the incident.
- B. Arrange for CSI response for complete scene processing including photographs and diagrams.
- C. Notify the County Attorney's and City Attorney's offices.
- D. Notify the Office of the Medical Examiner if involving a fatality.
- E. Arrange for blood to be drawn per Ogden City Fit for Duty Policy.
- F. Arrange for witnesses to be identified and isolated.
- G. Ensure other applicable Ogden Police Department and Ogden City policies are followed, such as activation of an administrative investigation in cases where use of force issues are involved.
- H. Ensure all reports, statements, diagrams, and other pertinent documents, including a copy of the initial press release, are given to the Chief of Police and the appropriate Division Commander immediately upon availability.