

OGDEN CITY POLICE

Office of the Chief

Policy No: 20

Subject	Effective Date
Firearms Training	August 2020
Department	Replaces Policy Dated
Police	March 2018
Division	Review Date
All Police Personnel	August 2024
Authorized Signature	

NOTE: This rule or regulation is for internal use only and does not enlarge an officer's civil or criminal liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this directive, if proven, can only form the basis of a complaint by this agency, and then only in a non-judicial administrative setting.

I. PURPOSE

The purpose of this policy is to establish a mechanism for regular firearms training and documentation of that training.

II. POLICY

It is the policy of the Ogden Police Department that all sworn officers will be certified with the firearms that they use in the course of their duties, to include on-duty, off-duty, or in the course of special assignments. All sworn officers will be required to pass a department approved certification course, after which the firearms instructor will certify to the Chief of Police that the officer is certified with the weapon(s) listed on the certification letter. All firearms training, regardless of whether the officer certifies or not, will be documented and kept permanently in a firearms training file.

III. PROCEDURE

The Chief of Police will appoint a supervisor to oversee the firearms training program. Sworn officers, assigned as a Firearms Instructors, may be appointed by the Lieutenant overseeing the program to act as Range Masters and Range Safety Officers. It will be the responsibility of the Firearms Training Lieutenant and the Firearms Instructors to ensure that the firearms training program meets the needs of the department. The Firearms Instructors will certify each firearms qualification course, prior to its being conducted, and will also ensure proper records of the training are kept and turned in to the Training Bureau's Training

Coordinator. The Training Lieutenant will develop and maintain an annual training calendar for scheduled qualifications and scenario-based simulation training and will ensure Department Firearms Instructors are scheduled to teach the courses. Once the training has been conducted, the Training Lieutenant will ensure the Training Coordinator receives proper documentation of the training.

Firearms Instructors will be appointed and maintained as needed for efficient conduct of firearms training and qualification. Firearms instructors will work under the direction of the Firearms Training Lieutenant in order to train all Officers, Reserve Police Officers, and Retired Officers. Firearms Instructors will become POST Firearm Instructor qualified within two years of their assignment as an OPD Firearms Instructor or equivalent firearms training as determined by the Chief of Police. Firearms Instructors will also be Department certified as Scenario-Based Simulation Training Instructors through a department-approved course and process.

Firearms certification courses will be conducted at least twice per calendar year. At least one of those courses will involve shooting under low light conditions. To be considered a certification course, the training session must include, as a minimum, the following: (1) deadly force policy, including legal requirements for use of deadly force; (2) safe handling of weapons; (3) weapon maintenance; and (4) firearm proficiency. Each certification course will have a pass/fail standard, based on the component parts of the course, including firearm proficiency, and will include a scored outcome. Firearms proficiency will involve deadly force decision making, positive identification of threat targets, and the offering of opportunities for the suspect to de-escalate where appropriate.

Scenario-based simulated training will be conducted at least twice per year and will, as closely as possible, reflect those circumstances and conditions Officers are most likely to confront in real-life deadly force situations. Scenario-based simulations training will involve the use of moving targets and must involve deadly force decision making, positive identification of threat targets, and the offering of opportunities for the suspect to de-escalate where appropriate.

While at the firearms range or in matters pertaining to firearms training, all Officers, regardless of rank, will be accountable to the Firearms Instructors and the Range Master. The Firearms Instructors will be responsible to correct any deficiencies in firearms training as they are identified. Problems not immediately correctable will be reported to the Range Master, and additional corrective action may be taken. Corrective action may include, but is not limited to, specialized training, or assigned firearms practice.

Any officer who fails any portion of a certification course will immediately receive remedial training and be retested. If the failure occurs again, the Officer's Division Commander will be contacted and the Division Commander will temporarily assign the officer to an administrative assignment, during which the officer is not authorized to carry a firearm. Within 15 days following the

temporary assignment the officer must retake and pass the certification course. Failure to pass the certification course on the 15-day retake will then result in suspension of the officer and submission of the case to the Chief of Police for review.

An Officer who has taken extended leave or suffered an illness or injury possibly affecting the ability to use firearms will be required to pass a certification course before returning to enforcement duties.

Due to the nature of SWAT Team special weapons, the only exception to this policy will be training of SWAT Team members in the use of SWAT assigned weapons. The SWAT Team Commander will ensure that team members are trained and certified in the use of special weapons. Such training and certification will be consistent with this policy.